



## SHEFFIELD CITY COUNCIL Report to Council

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**Report of:** Director of Legal and Governance (Monitoring Officer)

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**Date:** 6<sup>th</sup> January 2021

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**Subject:** Executive Arrangements

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**Summary:**

This report outlines the constitutional requirements for the appointment of a Leader of the Council and notification of arrangements for the discharge of Executive functions.

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**Recommendations:**

That the Council receives and notes the newly appointed Leader of the Council's notification of:-

- (a) appointment of a Deputy Leader and Cabinet Members, including their portfolio areas of responsibility; and
- (b) the scheme of delegation for the discharge of Executive functions

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**Background Papers:** Constitution of Sheffield City Council

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**Category of Report:** OPEN

## Statutory and Council Policy Checklist

<b>Financial implications</b>
YES – Cleared by Paul Schofield
<b>Legal implications</b>
YES – Cleared by Andrea Simpson
<b>Equality of Opportunity implications</b>
NO
<b>Tackling Health Inequalities implications</b>
NO
<b>Human Rights implications</b>
NO
<b>Environmental and Sustainability implications</b>
NO
<b>Economic impact</b>
NO
<b>Community Safety implications</b>
NO
<b>Human Resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
None
<b>Relevant Scrutiny Committee if decision called in</b>
N/A
<b>Is the item a matter which is reserved for approval by the City Council?</b>
Yes
<b>Press release</b>
NO

## **Executive Arrangements**

### **1. INTRODUCTION**

- 1.1 This report outlines the constitutional requirements for the appointment of a Leader of the Council and notification of arrangements for the discharge of Executive functions, as set out in Chapter 2 of the Local Government Act 2000.
- 1.2 At the Council meeting, the new Leader of the Council, to be appointed under a separate item of business on the agenda for the meeting (Item 3 – Appointment of a New Leader of the Council), will notify the Council of the appointment of a Deputy Leader and the Cabinet Members, including their portfolio areas of responsibility, and of the scheme of delegation for the discharge of Executive functions.

### **2. THE ESTABLISHMENT OF THE EXECUTIVE**

- 2.1 The Council's Executive arrangements are set out in the Council's Constitution and have not changed since they were outlined in the attached report which was submitted to the Annual Meeting of the Council held on 15<sup>th</sup> May 2019.
- 2.2 Following the appointment of a new Leader of the Council (under item 3 on the agenda for the Council meeting), the newly appointed Leader will be invited to announce the names of the Members he or she has appointed to be members of the Executive, including the Deputy Leader, and in addition, a scheme of delegation for the discharge of Executive functions. The functions of the Executive, including portfolio holder areas of responsibility, are set out in the current Leader's Scheme of Delegation, but are subject to change at the discretion of the new Leader.
- 2.3 It is anticipated that details of the new Leader's notification of appointments of a Deputy Leader, the Cabinet Members (including their portfolio areas of responsibility) and the scheme of delegation for the discharge of Executive functions, will be circulated in a schedule presented at the Council meeting.

### **3. FINANCIAL IMPLICATIONS**

- 3.1 The provisions for the payment of Special Responsibility Allowances (SRAs) under the Council's Members' Allowances Scheme, relating to Executive roles, have not changed since they were outlined in the report which was submitted to the Annual Meeting of the Council held on 15<sup>th</sup> May 2019 (attached).
- 3.2 The appointments to be made by the newly appointed Leader of the Council will have financial implications. All the posts of Cabinet Member attract an SRA (currently £9,807.85 per annum), which is paid in addition to the Basic Allowance received by each Member of the Council. The Executive (Cabinet) may consist of up to 10 Members, including the Leader and

Deputy Leader. Currently, in addition to the Leader and Deputy Leader, there are a further 8 Cabinet Members in receipt of an SRA, and this is the maximum number permitted. If the newly appointed Leader of the Council makes the same number of appointments, then this would have a cost neutral effect compared to the arrangements in place currently.

- 3.3 The financial implications of the appointments of Members to be made by the new Leader, will be outlined at the Council meeting.

#### **4. LEGAL IMPLICATIONS**

- 4.1 The legal implications are set out in the body of this report.

#### **5. EQUALITY OF OPPORTUNITY IMPLICATIONS**

- 5.1 There are no equalities implications.

#### **6. RECOMMENDATIONS**

- 6.1 That the Council receives and notes the newly appointed Leader of the Council's notification of:-

6.1.1 appointment of a Deputy Leader and Cabinet Members, including their portfolio areas of responsibility; and

6.1.2 the scheme of delegation for the discharge of Executive functions.

Gillian Duckworth  
Director of Legal & Governance (and Monitoring Officer)