



## Report to Overview and Scrutiny Management Committee Thursday 25<sup>th</sup> March 2021

**Report of:** Policy and Improvement Officer

**Subject:** Work Programme 2020/21 and Future Work Programme:  
Overview and Scrutiny Management Committee

**Author of Report:** Alice Nicholson, Policy and Improvement Officer  
[alice.nicholson@sheffield.gov.uk](mailto:alice.nicholson@sheffield.gov.uk)

This report is a summary of the work of the Committee 2020/21. The usual pattern of meetings was disrupted by Covid-19, meetings were held virtually, and this Committee met in June, September, November, December 2020, January, February and lastly March 2021.

The work programme attached at Appendix 1 is the completed work programme 2020/21, it includes potential items the Committee might like to recommend for inclusion in a future draft work programme 2021/22.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

**The Scrutiny Committee is being asked to:**

- Note the work programme completed 2020/21
- Agree potential items to recommend for inclusion in a future draft work programme 2021/22

**Background Papers:** [Sheffield Council Constitution](#)

**Category of Report:** OPEN

## **Work Programme 2020/21 and Future Work Programme: Overview and Scrutiny Management Committee - Thursday 25<sup>th</sup> March 2021**

### **1.0 What is the role of Scrutiny?**

1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Governance and Scrutiny (formerly the Centre for Public Scrutiny) has identified that effective scrutiny:

- Provides 'Critical Friend' challenge to executive policy makers and decision makers
- Enables the voice and concern of the public and its communities
- Is carried out by independent minded governors who lead and own the scrutiny process
- Drives improvement in public services and finds efficiencies and new ways of delivering services

1.2 The Centre for Governance and Scrutiny has updated its activity with several blogs and handy advice for scrutiny in Covid-19, and the Covid Act. These can be found on their web pages - <https://www.cfgs.org.uk/> .

1.3 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item 'select committee' style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers.

### **2.0 Work programme 2020/21 and Future Work Programme 2021/22**

2.1 The usual pattern of meetings was disrupted by Covid-19, meetings were held virtually, and this Committee met seven times in 2020/21. Each year the Committee determines a work programme, which remains through the year. Appendix 1 is the completed work programme 2020/21.

2.2 In practice with previous years the outgoing Committee will highlight potential items to include in a future work programme 2021/22, examples of these are set out in Appendix 1.

### **3.0 Recommendations**

3.1 The Scrutiny Committee is being asked to:

- Note the work programme completed 2020/21
- Agree potential items to recommend for inclusion in a future draft work programme 2021/22

## Overview and Scrutiny Management Committee

### WORK PROGRAMME 2020/21

**Last updated:** 16<sup>th</sup> March 2021

**Please note:** this version is the completed work programme 2020/21

<b>OSMC</b>			
<b>Topic</b>	<b>Reasons for selecting topic</b>	<b>Lead Officer/s</b>	<b>Agenda Item/ Briefing paper</b>
<b>Thursday 4th June 2:00pm 2020</b>			
<i>Call-in of the Leader's Decision on Month 11 Capital Decision on Month 11 Capital Approvals 2019/20 - Heart of the City II - Block A (Palatine Chambers)</i>	<i>Call-In of a Leader's Decision</i>	<i>Cllr Terry Fox, Deputy Leader and Cabinet Member for Finance, Cllr Mazher Iqbal, Nalin Seneviratne, Jayne Clark</i>	<i>Agenda Item</i>
<i>Overview and Scrutiny during Covid-19</i>	<i>To consider and discuss overview and scrutiny in present time</i>	<i>Laurie Brennan, Head of Policy and Partnerships.</i>	<i>Agenda Item</i>
<b>Thursday 3rd September 2020 9:00</b>			
<i>update on the Council's 2020-21 Revenue Budget</i>	<i>An update on current position, impact of lockdown and pandemic, going forward</i>	<i>Cllr Terry Fox, Deputy Leader and Cabinet Member for Finance  Eugene Walker, Ryan Keyworth, Dave Phillips</i>	<i>Agenda Item</i>

**Thursday 26th November 2020 10:00**

<i>Climate Change - update, going forward</i>	<i>Consider current plans, policy, Citizens Assembly - changes in this pandemic</i>	<i>Cllr Mark Jones, Cabinet Member for Environment, Streetscene &amp; Climate, Mark Whitworth, Climate Change and Sustainability Service Manager</i>	
<i>OSMC Work Programme 2020-21</i>		<i>Policy and Improvement Officer</i>	
<i>Scrutiny Overview - Issues to raise from other Scrutiny Committees</i>	<i>To receive any updates from scrutiny chairs</i>	<i>Scrutiny and Policy Development Committee Chairs</i>	

**Thursday 17th December 2020**

<i>Sheffield City Council update on the end of the EU Transition Period</i>	<i>To consider latest position on our preparedness, possible risks/impact, as EU transition Period comes to an end</i>	<i>James Henderson, Director of Policy, Performance and Communication, Catherine Pritchard, Policy and Improvement Officer</i>	
<i>OSMC Work Programme 2020-21</i>			
<i>Scrutiny Overview - Issues to raise from other Scrutiny Committees</i>	<i>To receive any updates from scrutiny chairs</i>	<i>Scrutiny and Policy Development Committee Chairs</i>	

<b>Thursday 28th January 2021</b>			
Census 2021 – update on Census arrangements in Sheffield	Consider an update on census arrangements and engagement in Sheffield - hear from Office for National Statistics (responsible for Census 2021) and Sheffield City Council Census Liaison Manager	Richard Crowther, Census Engagement Manager for Office for National Statistics (ONS); Cabinet Lead - Terry Fox, Finance, Resources & Governance (& Deputy leader), James Henderson, Sheffield CC Census Liaison Manager; and Dan Chedgzoy, Sheffield CC Assistant Census Liaison Manager	
OSMC Work Programme 2020-21			
Scrutiny Overview - Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs -	Scrutiny and Policy Development Committee Chairs	
FOR INFORMATION: Response to matters raised when OSMC considered Sheffield City Council update on the end of the EU Transition Period		FOR INFORMATION - NO ATTENDANCE	
<b>11th February 2021</b>			
Revenue Budget 2021/22 and Capital Programme 2021/22	To consider the Council's budget proposal in advance of Cabinet.	Cllr Terry Fox, Deputy Leader and Cabinet Member for Finance Eugene Walker, Executive Director of Resources, Dave Phillips, Ryan Keyworth, Matthew Arden	

Scrutiny Overview - Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs	Scrutiny and Policy Development Committee Chairs	
<b>Thursday 25th March 2021</b>			
<i>Equalities Annual Report; Equalities Partnership and scrutiny engagement</i>	<i>TBC</i>	<i>Cllr Terry Fox, Adele Robinson, Adeola Banjoko</i>	
Food Poverty - Report of Scrutiny Working Group	Scrutiny Working Group reporting its findings and recommendations to the Committee		
Scrutiny Overview - Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs	Scrutiny and Policy Development Committee Chairs	
Work Programme 2020/21 and Future Work Programme	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2020/21; and a list of topics which it is recommended be put forward for consideration as part of the 2021/22 Work Programme for this committee.	<i>Policy &amp; Improvement Officer</i>	
<b>Potential items for future work programme 2021/22</b>			

Page 8

Climate Emergency / Climate Change - going forward	The role of scrutiny in climate emergency, sustainability and climate change ways of working (governance), including proposal for OSMC to be Sustainability and Climate Change Committee; delivery plans for change and responding to the Climate emergency in Sheffield, update on Citizens Assembly in pandemic		URGENT for early in new municipal year
Sheffield City Region Scrutiny	Scope what should Sheffield CC scrutiny of SCR look like? SCR Overview & Scrutiny Committee report of work		
Contextual Safeguarding Update	Cross Scrutiny understanding of Contextual Safeguarding, consider if there are elements that best fit within individual Committee portfolios for deeper dive into the issues		
<b>Work (Task) Groups</b>			
Food Poverty	Report and Recommendations to OSMC 25th March 2021		
Digital Poverty	For 2021/2022 scrutiny work programme		

This page is intentionally left blank