



## Audit and Standards Committee Report

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**Report of:** Director of Legal and Governance

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**Date:** 10<sup>th</sup> June 2021

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**Subject:** Terms of Reference

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(Tel - 0114 273 4015)

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**Summary:**

The report provides details of the terms of reference for Audit and Standards Committee.

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**Recommendations:**

That the Committee: -

- (a) notes the terms of reference and understand the remit of the Audit and Standards Committee.
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**Background Papers:** None

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**Category of Report:** OPEN

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## Statutory and Council Policy Checklist

<b>Financial Implications</b>
NO Cleared by:
<b>Legal Implications</b>
NO Cleared by:
<b>Equality of Opportunity Implications</b>
NO Cleared by:
<b>Tackling Health Inequalities Implications</b>
NO
<b>Human rights Implications</b>
NO:
<b>Environmental and Sustainability implications</b>
NO
<b>Economic impact</b>
NO
<b>Community safety implications</b>
NO
<b>Human resources implications</b>
NO
<b>Property implications</b>
NO
<b>Area(s) affected</b>
NONE
<b>Is the item a matter which is reserved for approval by the City Council?</b>
NO
<b>Press release</b>
NO

## WORK PROGRAMME

### 1. Purpose of Report

- 1.1 To note the terms of reference and understand the remit of the Audit and Standards Committee.

### 2. Terms of Reference

- 2.1 The terms of reference are approved by full Council and are included at Part 3 (responsibility for functions) of the Council's Constitution

#### 2.2 Extract from the Constitution

*The Council (in this Article 'the City Council') will establish an Audit and Standards Committee to determine complaints under the Code of Members' Conduct referred to it by the Monitoring Officer and promote high standards of Councillor conduct.*

#### 9.1.1 **Composition**

*The Audit and Standards Committee will comprise: -*

- (i) 7 (non-executive) Members with proportionality applied.*
- (ii) a maximum of 3 non-voting co-opted members.*

*(Where standards related matters are to be considered by the Committee, the three Parish/Town Councils would be invited to jointly send one representative to attend the meeting for those items as an observer).*

#### 9.1.2 **Role and Functions**

*The Audit and Standards Committee and its Sub-Committees will have the terms of reference as set out in Part 3 of this Constitution.*

- 2.2 The terms of reference for Audit and Standards Committee are attached as an appendix to this report.
- 2.3 Training will be provided to ensure members can confidently carry out their role on the Committee.

### 3. Recommendation

- 3.1 That the Committee: -

- (a) Notes the terms of reference and understands the remit of the Audit and Standards Committee.

**Gillian Duckworth**  
**Director of Legal and Governance**