

Minutes of the Annual Meeting of the Council of the City of Sheffield held in the Ponds Forge International Sports Centre, Sheaf Street, Sheffield, S1 2BP, on Wednesday 19 May 2021, at 12.00 pm, pursuant to notice duly given and Summonses duly served.

**PRESENT**

THE LORD MAYOR (Councillor Tony Downing)  
THE DEPUTY LORD MAYOR (Councillor Gail Smith)

1	<i>Beauchief &amp; Greenhill Ward</i> Simon Clement-Jones Richard Shaw Sophie Thornton	10	<i>East Ecclesfield Ward</i> Vic Bowden Moya O'Rourke Alan Woodcock	19	<i>Nether Edge &amp; Sharrow Ward</i> Peter Garbutt Maroof Raouf Alison Teal
2	<i>Beighton Ward</i> Bob McCann Chris Rosling-Josephs Ann Woolhouse	11	<i>Ecclesall Ward</i> Roger Davison Barbara Masters Shaffaq Mohammed	20	<i>Park &amp; Arbourthorne</i> Ben Miskell Jack Scott Sophie Wilson
3	<i>Birley Ward</i> Denise Fox Bryan Lodge Karen McGowan	12	<i>Firth Park Ward</i> Abdul Khayum Alan Law Abtisam Mohamed	21	<i>Richmond Ward</i> David Barker Mike Drabble Dianne Hurst
4	<i>Broomhill &amp; Sharrow Vale Ward</i> Angela Argenzio Brian Holmshaw Kaltum Rivers	13	<i>Fulwood Ward</i> Sue Alston Andrew Sangar Cliff Woodcraft	22	<i>Shiregreen &amp; Brightside Ward</i> Dawn Dale Peter Price Garry Weatherall
5	<i>Burngreave Ward</i> Talib Hussain Mark Jones Safiya Saeed	14	<i>Gleadless Valley Ward</i> Alexi Dimond Cate McDonald Paul Turpin	23	<i>Southey Ward</i> Mike Chaplin Tony Damms Jayne Dunn
6	<i>City Ward</i> Douglas Johnson Ruth Mersereau Martin Phipps	15	<i>Graves Park Ward</i> Ian Auckland Sue Auckland Steve Ayriss	24	<i>Stannington Ward</i> Penny Baker Vickie Priestley Richard Williams
7	<i>Crookes &amp; Crosspool Ward</i> Tim Huggan Mohammed Mahroof Ruth Milsom	16	<i>Hillsborough Ward</i> Christine Gilligan George Lindars-Hammond Josie Paszek	25	<i>Stocksbridge &amp; Upper Don Ward</i> Lewis Chinchin Julie Grocutt Francyne Johnson
8	<i>Darnall Ward</i> Mazher Iqbal Zahira Naz	17	<i>Manor Castle Ward</i> Terry Fox Anne Murphy Sioned-Mair Richards	26	<i>Walkley Ward</i> Ben Curran Neale Gibson Bernard Little
9	<i>Dore &amp; Totley Ward</i> Joe Otten Colin Ross Martin Smith	18	<i>Mosborough Ward</i> Tony Downing Kevin Oxley Gail Smith	27	<i>West Ecclesfield Ward</i> Alan Hooper Mike Levery Ann Whitaker
				28	<i>Woodhouse Ward</i> Mick Rooney Jackie Satur Paul Wood

**1. APOLOGIES FOR ABSENCE**

- 1.1 An apology for absence was received from Councillor Mary Lea.

**2. TO ELECT A LORD MAYOR FOR THE MUNICIPAL YEAR 2021-22**

- 2.1 Councillor Tony Downing, the retiring Lord Mayor, took the Chair and the Chief Executive announced that the first business to be transacted was the appointment of a Lord Mayor for the ensuing year.

- 2.2 Whereupon it was:-

**RESOLVED UNANIMOUSLY:** On the motion of Councillor Shaffaq Mohammed, seconded by Councillor Tony Damms, that Councillor Gail Smith be appointed Lord Mayor of the City of Sheffield for the Municipal Year 2021/22.

- 2.3 The Council adjourned briefly whilst the Lord Mayor Elect was robed and invested with her Chain of Office.

- 2.4 On resuming, Councillor Gail Smith, the Lord Mayor Elect, then made and subscribed to the declaration required by law to qualify her to act as Lord Mayor.

- 2.5 Whereupon the retiring Lord Mayor vacated the Chair, which was then taken by Councillor Gail Smith, the Lord Mayor. The Lord Mayor addressed the Council.

**3. TO MOVE A VOTE OF THANKS TO THE RETIRING LORD MAYOR**

- 3.1 **RESOLVED UNANIMOUSLY:** On the motion of Councillor David Barker, seconded by Councillor Roger Davison, that the best of thanks of this Council under the Common Seal be presented to Councillor Tony Downing and Mrs. Val Downing, for the able and very satisfactory manner in which they have performed their various official duties as Lord Mayor and Lady Mayoress of this City during the past two years.

- 3.2 The retiring Lord Mayor, Councillor Tony Downing, then took receipt of an ex-Lord Mayor's Badge, and the retiring Lady Mayoress, Mrs. Val Downing, took receipt of her Badge. Councillor Downing then addressed the Council.

**4. TO ELECT A DEPUTY LORD MAYOR FOR THE MUNICIPAL YEAR 2021-22**

- 4.1 **RESOLVED:** On the motion of Councillor Anne Murphy, seconded by

Councillor Kaltum Rivers, that Councillor Sioned-Mair Richards be appointed Deputy Lord Mayor of the City of Sheffield for the Municipal Year 2021/22.

- 4.2 Councillor Sioned-Mair Richards (the Deputy Lord Mayor Elect) was invested with her Badge of Office and then made and subscribed to the declaration required by law to qualify her to act as Deputy Lord Mayor.

At this point in the proceedings, the meeting was adjourned to provide a lunch break. The meeting reconvened at approximately 2.20 p.m. and the 14 new Members of the Council elected in the recent Municipal elections (Councillors Sophie Thornton, Ann Woolhouse, Brian Holmshaw, Safiya Saeed, David Barker, Ruth Milsom, Alan Woodcock, Alexi Dimond, Christine Gilligan, Maroof Raouf, Richard Williams, Bernard Little, Ann Whitaker and Lewis Chinchin) were introduced to the Council.

**5. TO APPOINT A LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2021-22**

- 5.1 **RESOLVED:** On the motion of Councillor Tony Damms, seconded by Councillor Dianne Hurst, that Councillor Terry Fox be appointed Leader of the Council for the Municipal Year 2021/22, serving until the date of the next Annual Meeting of the Council in 2022.

**6. NOTIFICATION OF EXECUTIVE ARRANGEMENTS AND SHADOW CABINET APPOINTMENTS FOR THE MUNICIPAL YEAR 2021-22**

- 6.1 **RESOLVED:** On the motion of Councillor Tony Damms, seconded by Councillor Joe Otten, that the City Council:-

(a) notes the Leader's notification of the appointment of a Deputy Leader and Executive Members, including their portfolio areas of responsibility, and the appointment of Executive Members to serve on the Cabinet Highways Committee (including substitutes), and approves the appointment of Executive Advisers, all as detailed in the schedule circulated at the meeting, and set out in these minutes;

(b) notes that the Leader's scheme of delegation currently in operation for the discharge of Executive functions will continue, other than in relation to the names and remits of some of the Portfolios of the Executive Members, which will be required to be changed to reflect the appointments now made by the Leader, and these will be published and circulated to all Members in the near future;

(c) notes the main opposition group's notification of the Leader of the

Opposition and approves the appointment of Shadow Executive Members, as detailed in the schedule circulated at the meeting, and set out in these minutes; and

(d) notes that the effect of these appointments upon the Special Responsibility Allowance element of the budget for Members' Allowances is cost neutral compared with the arrangements in place currently.

**APPOINTMENT OF EXECUTIVE MEMBERS, SHADOW EXECUTIVE MEMBERS, EXECUTIVE ADVISERS AND MEMBERS OF THE CABINET HIGHWAYS COMMITTEE 2021/22**

Title/Post	Labour	Liberal Democrat	Green/Other
<b>Co-operative Executive:-</b>			
<b>Executive Member Portfolio:-</b>			
<b>Leader</b>	Councillor Terry Fox		
<b>Deputy Leader &amp; EM for Community Engagement and Governance</b>	Councillor Julie Grocutt		
<b>City Futures: Development, Culture and Regeneration</b>	Councillor Mazher Iqbal		
<b>Education, Children and Families</b>	Councillor Jayne Dunn		
<b>Finance and Resources</b>	Councillor Cate McDonald		
<b>Health and Social Care</b>	Councillor George Lindars-Hammond		
<b>Housing, Roads and Waste Management</b>	Councillor Paul Wood		
<b>Climate Change, Environment and Transport</b>			Councillor Douglas Johnson
<b>Inclusive Economy, Jobs and Skills</b>			Councillor Paul Turpin
<b>Sustainable Neighbourhoods, Wellbeing, Parks and Leisure</b>			Councillor Alison Teal

<b>Cabinet Highways Committee</b>	Cllrs Julie Grocutt, Mazher Iqbal and Paul Wood (Chair)		Cllr Douglas Johnson
<i>Cabinet Highways Committee Substitute Members:-</i>	Cllrs Jayne Dunn, Terry Fox, George Lindars-Hammond and Cate McDonald		Cllrs Paul Turpin and Alison Teal
<b>Spokespersons (Shadow Executive):-</b>			
<b>Portfolio:-</b>			
<b>Leader</b>		Councillor Shaffaq Mohammed	
<b>Deputy Leader &amp; EM for Community Engagement and Governance</b>		Councillor Penny Baker	
<b>City Futures: Development, Culture and Regeneration</b>		Councillor Martin Smith	
<b>Education, Children and Families</b>		Councillor Mohammed Mahroof	
<b>Finance and Resources</b>		Councillor Simon Clement-Jones	
<b>Health and Social Care</b>		Councillor Steve Ayriss	
<b>Housing, Roads and Waste Management</b>		Councillor Andrew Sangar	
<b>Climate Change, Environment and Transport</b>		Councillor Tim Huggan	
<b>Inclusive Economy, Jobs and Skills</b>		Councillor Mike Levery	
<b>Sustainable Neighbourhoods, Wellbeing, Parks and Leisure</b>		Councillor Joe Otten	
<b>Executive Adviser Posts:-</b>			

<b>Portfolio:-</b>			
<b>Leadership</b>	Councillors Bryan Lodge and Abtisam Mohamed		
<b>City Futures: Development, Culture and Regeneration</b>	Councillor Abdul Khayum		
<b>Education, Children and Families</b>	Councillor Mike Drabble		
<b>Finance and Resources</b>	Councillor Mike Chaplin		
<b>Health and Social Care</b>	Councillor Ben Miskell		
<b>Housing, Roads and Waste Management</b>	Councillor Sophie Wilson		
<b>Climate Change, Environment and Transport</b>			Councillor Ruth Mersereau
<b>Inclusive Economy, Jobs and Skills</b>			Councillor Angela Argenzio
<b>Sustainable Neighbourhoods, Wellbeing, Parks and Leisure</b>			Councillor Brian Holmshaw

**7. ESTABLISHMENT OF COUNCIL COMMITTEES FOR THE MUNICIPAL YEAR 2021-22 AND APPOINTMENT OF MEMBERS TO SERVE ON THOSE COMMITTEES**

7.1 **RESOLVED:** On the motion of Councillor Terry Fox, formally seconded by Councillor Tony Damms, that the City Council:-

(a) notes the political proportionality framework and the illustrative example of how this may be applied in the Municipal Year 2021/22, as set out in the report of the Director of Legal and Governance circulated to all Members of the Council and published on the Council’s website on 14<sup>th</sup> May 2021;

(b) approves the changes to be made to the Council’s committee structure for the Municipal Year 2021/22, as outlined in the note circulated at the meeting, and involving (i) the establishment of four Transitional Committees

on a politically proportionate basis and including representation from Executive Members, to undertake policy development work to support the activities of the Executive and (ii) the reduction in the number of Scrutiny and Policy Development Committees from five to three;

(c)(i) agrees that the terms of reference of Council Committees in the Municipal Year 2021/22 be as currently set out in the Council's Constitution, subject to (A) the amendment of the terms of reference/remits of the Scrutiny and Policy Development Committees to reflect the changes now made to the number of those Committees, (B) the addition of the draft terms of reference for the Transitional Committees set out in the note circulated at the meeting, and (C) the inclusion of the terms of reference for the Local Area Committees which were approved at the Extraordinary Council meeting on 18<sup>th</sup> March 2021, and (ii) requests the Director of Legal and Governance to amend Part 3 of the Constitution (Responsibility For Functions) to reflect these changes to the terms of reference of the Committees, and to make any minor consequential amendments that may be necessary;

(d) approves the names and composition of the Local Area Committees, in accordance with the details circulated at the meeting and requests the Director of Legal and Governance to amend the Area Committee Procedure Rules in the Constitution to incorporate the names and composition of the Committees, and to make any minor consequential amendments that may be necessary;

(e)(i) approves the sizes of individual committees to be subject to proportional balance in the Municipal Year 2021/22 and the initial allocation of seats to political groups on individual committees before final adjustment, as set out in the note circulated at the meeting; (ii) agrees that, in order to ensure that each political group has the required number of seats overall in comparison to the total number of seats available on all Committees to reflect their composition on the Council as a whole, (A) the Labour Group's adjustment of three seats be from three Committees (other than the Licensing Committee) to be nominated by the Group Whip and reported back to the next Council meeting, with two of those seats being allocated to the Liberal Democrat Group and one seat being allocated to Councillor Lewis Chinchin and (B) the Green Group's adjustment of one seat be from the Licensing Committee, with the seat being allocated to Councillor Lewis Chinchin; and (iii) approves the appointment of Members to all Council Committees in the Municipal Year 2021/22 to reflect the arrangements now agreed and the wishes of the political groups, as set out in these minutes, in accordance with the schedule circulated at the meeting (including substitutes where appropriate), and incorporating the additional and amended appointments reported at the meeting by the Director of Legal and Governance and by Councillor Joe Otten, and, for the purposes of Council Procedure Rule 25.4, the consent of the Council be given in any case where a Member chooses not to be appointed to serve on any Scrutiny or Regulatory Committee;

(f) continues to disapply proportionality to the Senior Officer Employment

Sub-Committees and the Appeals and Collective Disputes Sub-Committees for the reasons set out in paragraph 3.2.3 of the report;

(g) notes that the effect upon the Special Responsibility Allowance element of the budget for Members' Allowances of the establishment of Council Committees for the Municipal Year 2021/22 and the appointments proposed to be made later this day to the positions of Chairs of those Committees, is cost neutral;

(h) notes that proposals to introduce an appropriate Special Responsibility Allowance for the Chairs of the Transitional Committees and the Deputy Chairs of the Local Area Committees will be developed for consideration by the Council's Independent Remuneration Panel who will be asked to make recommendations for consideration by full Council in due course; and

(i) requests that in the event of any changes to the political composition of the Council occurring during the course of the Municipal Year, political proportionality be reviewed by the Council as soon as practicable thereafter.

### MEMBERSHIP OF COUNCIL COMMITTEES 2021/22

Title/Post	Labour	Liberal Democrat	Green/Other
<b>Scrutiny and Policy Development Committees:-</b>			
<b>(1) Overview &amp; Scrutiny Management Committee</b> (Chair = Lead Member for Scrutiny; membership includes the Chairs of the 2 Scrutiny and Policy Development Committees)	Cllrs Dawn Dale, Denise Fox, Mark Jones, Bryan Lodge, Zahira Naz and Mick Rooney	Cllrs Steve Ayris, Penny Baker, Tim Huggan and Mike Lavery	Cllrs Angela Argenzio and Martin Phipps
<b>(2) Children, Young People and Family Support</b>	Cllrs Mike Chaplin, Anne Murphy, Mick Rooney, Safiya Saeed, Jack Scott and Sophie Wilson	Cllrs Kevin Oxley, Mike Lavery, Barbara Masters, Ann Whitaker and Ann Woolhouse	Cllrs Maroof Raouf and Kaltum Rivers; Peter Naldrett (Parent Governor Representative - to 13/09/21) (2 PGR vacancies); Sam Evans (Diocese Representative) (1 vacancy); Alison Warner (School Governor Representative); Alice Riddell (Healthwatch –

			Observer)
<b>(3) Healthier Communities &amp; Adult Social Care</b>	Cllrs Neale Gibson, Talib Hussain, Francyne Johnson, Abtisam Mohamed, Jackie Satur and Garry Weatherall	Cllrs Sue Auckland, Steve Ayris, Penny Baker, Richard Williams and Alan Woodcock	Cllrs Bernard Little and Martin Phipps; Lucy Davies (HealthWatch Representative - Observer)
<i>Scrutiny Committee Substitute Members:-</i>	Cllrs Dianne Hurst, Abdul Khayum, Anne Murphy, Peter Price and Sioned-Mair Richards	(To Be Determined)	(To Be Determined)
<b>Transitional Committees:-</b> (Names and remits to be confirmed)			
<b>Transitional Committee 1</b>	Cllrs Dawn Dale and Zahira Naz (3 vacancies)	Cllrs Sue Alston, Joe Otten and Andrew Sangar	Cllrs Peter Garbutt and Christine Gilligan
<b>Transitional Committee 2</b>	Cllr Mark Jones (4 vacancies)	Cllrs Tim Huggan, Richard Shaw and Sophie Thornton	Cllrs Ruth Mersereau and Alison Teal
<b>Transitional Committee 3</b>	Cllr Sioned-Mair Richards (4 vacancies)	Cllrs Ian Auckland, Alan Hooper and Martin Smith	Cllrs Douglas Johnson and Paul Turpin
<b>Transitional Committee 4</b>	Cllr Jack Scott (4 vacancies)	Cllrs Steve Ayris, Mohammed Mahroof and Colin Ross	Cllrs Alexi Dimond and Martin Phipps
<b>Statutory/Regulatory Committees:-</b>			

<p><b>Planning and Highways Committee:-</b></p> <p><i>Planning and Highways Committee Substitute Members:-</i></p>	<p>Cllrs Tony Damms, Dianne Hurst, Zahira Naz, Peter Price, Chris Rosling-Josephs and Garry Weatherall</p> <p>Cllrs Mike Chaplin, Tony Downing, Alan Law, Anne Murphy and Safiya Saeed</p>	<p>Cllrs Roger Davison, Bob McCann, Andrew Sangar, Richard Williams and Alan Woodcock</p> <p>(To Be Determined)</p>	<p>Cllrs Peter Garbutt and Brian Holmshaw</p> <p>(To Be Determined)</p>
<p><b>Licensing Committee</b></p>	<p>Cllrs David Barker, Dawn Dale, Neale Gibson, Karen McGowan, Ruth Milsom, Josie Paszek, Sioned-Mair Richards and Mick Rooney</p>	<p>Cllrs Roger Davison, Mohammed Mahroof, Joe Otten, Vickie Priestley and Cliff Woodcraft</p>	<p>Cllr Angela Argenzio; Cllr Lewis Chinchin</p>
<p><b>Audit and Standards Committee</b> (Only non-Executive Members)</p>	<p>Cllrs Dianne Hurst, Josie Paszek and Sioned-Mair Richards (1 vacancy)</p>	<p>Cllrs Simon Clement-Jones and Mohammed Mahroof</p>	<p>Cllr Angela Argenzio; Independent Co-optees – Alison Howard (to May 2024) and (2 vacancies)</p>
<p><i>When Standards matters are to be considered, a representative of the Parish and Town Councils would also be able to attend.</i></p>			
<p><b>Standards Consideration Sub-Committee</b></p> <p><b>Standards Hearing Sub-Committee</b></p>	<p>3 Members of the Audit and Standards Committee and 1 Non-voting Co-Opted Member (<i>Where a Parish or Town Council matter is being considered, a representative of the Parish or Town Councils should also be present</i>)</p> <p>3 Members of the Audit and Standards Committee and 1 Non-voting Co-Opted Member (<i>Where a Parish or Town Council matter is being considered, a representative of the Parish or Town Councils should also be present</i>)</p>		
<p><b>Admissions Committee</b> (Substitute Members to be appointed by the Chief Executive in consultation with the relevant Executive Portfolio Member or Opposition Spokesperson, as</p>	<p>Cllrs Talib Hussain, Sioned-Mair Richards, Chris Rosling-Josephs and Sophie Wilson</p>	<p>Cllrs Vic Bowden and Andrew Sangar</p>	<p>Cllr Peter Garbutt</p>

appropriate)			
<b>Senior Officer Employment Committee</b>	Cllrs Jayne Dunn, Terry Fox, Julie Grocutt, Mazher Iqbal, George Lindars-Hammond, Cate McDonald and Paul Wood (1 vacancy)	Cllrs Penny Baker, Simon Clement-Jones, Mohammed Mahroof, Shaffaq Mohammed and Joe Otten	Cllrs Douglas Johnson and Paul Turpin
<b>Appeals and Collective Disputes Committee</b>	Cllrs Tony Damms, Denise Fox, Neale Gibson, Abdul Khayum, Karen McGowan, Zahira Naz, Peter Price and Garry Weatherall	Cllrs Sue Auckland, Penny Baker, Tim Huggan, Vickie Priestley and Colin Ross	Cllrs Bernard Little and Ruth Mersereau
<b>Local Area Committees:-</b>			
<b>Central Local Area Committee</b>	Cllrs Ben Curran, Neale Gibson, George Lindars-Hammond and Josie Paszek		Cllrs Angela Argenzio, Christine Gilligan, Brian Holmshaw, Douglas Johnson, Bernard Little, Ruth Mersereau, Martin Phipps and Kaltum Rivers
<b>East Local Area Committee</b>	Cllrs David Barker, Mike Drabble, Terry Fox, Dianne Hurst, Mazher Iqbal, Mary Lea, Ben Miskell, Anne Murphy, Zahira Naz, Sioned-Mair Richards, Jack Scott and Sophie Wilson		
<b>North Local Area Committee</b>	Cllrs Julie Grocutt, Francyne Johnson and Moya O'Rourke	Cllrs Penny Baker, Victoria Bowden, Alan Hooper, Mike Levery, Vickie Priestley, Ann Whitaker, Richard Williams and Alan	Cllr Lewis Chinchin

		Woodcock	
<b>North East Local Area Committee</b>	Cllrs Mike Chaplin, Dawn Dale, Tony Damms, Jayne Dunn, Talib Hussain, Mark Jones, Abdul Khayum, Alan Law, Abtisam Mohamed, Peter Price, Safiya Saeed and Garry Weatherall		
<b>South Local Area Committee</b>	Cllr Cate McDonald	Cllrs Ian Auckland, Sue Auckland, Steve Ayriss, Simon Clement-Jones, Richard Shaw and Sophie Thornton	Cllrs Alexi Dimond, Peter Garbutt, Maroof Raouf, Alison Teal and Paul Turpin
<b>South East Local Area Committee</b>	Cllrs Tony Downing, Denise Fox, Bryan Lodge, Karen McGowan, Mick Rooney, Chris Rosling-Josephs, Jackie Satur and Paul Wood	Cllrs Bob McCann, Kevin Oxley, Gail Smith and Ann Woolhouse	
<b>South West Local Area Committee</b>	Cllr Ruth Milsom	Cllrs Sue Alston, Roger Davison, Tim Huggan, Mohammed Mahroof, Barbara Masters, Shaffaq Mohammed, Joe Otten, Colin Ross, Andrew Sangar, Martin Smith and Cliff Woodcraft	
<b>Health and Wellbeing Board</b> (3 Executive Members - for Children and Families; Health and Social Care; and Neighbourhoods and Community Safety)			
<b>Independent Remuneration Panel</b>			Edward Fleming (to 6/2/22), David

			Baldwin (to 6/2/23) and Mark Power (to 6/2/25) (1 vacancy)
--	--	--	--

**8. APPOINTMENTS TO COUNCIL PANELS, GROUPS ETC AND TO EXTERNAL BODIES FOR 2021-22**

8.1 **RESOLVED:** On the motion of Councillor Tony Damms, seconded by Councillor Dianne Hurst, that:-

(a) approval be given to the establishment, with the suggested memberships shown, of the Council panels, working groups etc for the Municipal Year 2021/22, set out in the schedule circulated at the meeting and as set out in these minutes;

(b) approval be given to the appointment of Members to serve on external bodies in the Municipal Year 2021/22, also as set out in the schedule now circulated and as set out in these minutes, incorporating the amended appointment to the membership of the South Yorkshire Pensions Authority reported earlier at the meeting by the Director of Legal and Governance;

(c) as respects the appointment of Members to its various bodies, where vacancies exist or in cases of urgency, the Chief Executive, in consultation with the relevant Executive Portfolio Member or Opposition Spokesperson(s), as appropriate, be authorised to appoint Members to serve on such bodies, as necessary, on the understanding that details of such appointments will be reported to the next or subsequent meetings of the Council; and

(d) as respects the appointment of representatives to serve on outside bodies, where vacancies exist or in cases of urgency, the Chief Executive, in consultation with the relevant Executive Portfolio Member or Opposition Spokesperson(s), as appropriate, be authorised to nominate representatives to serve on such bodies, as necessary, on the understanding that details of such nominations will be reported to the next or subsequent meetings of the Council.

**APPOINTMENTS TO OTHER COUNCIL BODIES ETC AND EXTERNAL BODIES 2021/22**

Title/Post	Labour	Liberal Democrat	Green/Other
<b>Other Council Panels</b> (x number of Members)			
Champions:-			
Heritage (x1)			

Complaints Review Panel			1 independent Chair and 2 further independent members
Standing Advisory Council for Religious Education (x2)		Cllr Cliff Woodcraft	
Access Liaison Group (x5)		Cllr Cliff Woodcraft	
Allotments and Leisure Gardens Advisory Group (x5)		Cllr Cliff Woodcraft	
Castlegate Member Working Group (x6)		Cllrs Penny Baker and Colin Ross	
Community Covenant Working Group (x3)			Mr Clive Skelton
Corporate Joint Committee with Trade Unions <i>(Executive Members)</i>			
Corporate Members Group <i>(Leader, Deputy Leader &amp; Whip of each Group)</i>	Cllrs Terry Fox, Julie Grocutt and Tony Damms	Cllrs Shaffaq Mohammed, Penny Baker and Joe Otten	Cllrs Douglas Johnson, Alison Teal and Martin Phipps
Corporate Parenting Board (x10)		Cllrs Sue Alston and Colin Ross	
Cycle Forum (x3)		Cllr Richard Shaw	
Housing and Neighbourhoods Advisory Panel	Executive Member Executive Adviser		
Joint Commissioning Committee <i>(4 Executive Members)</i>			
Local Area Committee Chairs Group (x8)	Cllr Mary Lea (3 vacancies)	(3 vacancies)	(1 Green Group vacancy)
Monitoring and Advisory Board (Adult Services) (x4)		Cllr Steve Ayris	
Policy Working Group (Labour)	All Members of the Group		

Policy Working Group (Liberal Democrat)		All Members of the Group	
Policy Working Group (Green)			All Members of the Green Group
<b>Portfolio Joint Consultative Committees:-</b>			
People Services (x2)			
Schools (x1)			
Place (x4)			
Resources/CEX (x1)			
Sheffield Conservation Advisory Group (x2)		Cllr Roger Davison	
<b>South Yorkshire Joint Authorities:-</b>			
South Yorkshire Fire & Rescue Authority (x5)	Cllrs Tony Damms and Josie Paszek	Cllrs Steve Ayris and Colin Ross	Cllr Peter Garbutt
South Yorkshire Pensions Authority (x5)	Cllrs Francyne Johnson, Alan Law and Chris Rosling- Josephs	Cllrs Simon Clement-Jones and Andrew Sangar	
South Yorkshire Local Pension Board (x1) (to May 2023)	(1 vacancy)		
<b>Joint Bodies:-</b>			
South Yorkshire Police and Crime Panel (x4)	Cllrs Ben Curran and Neale Gibson	Cllr Roger Davison	Cllr Peter Garbutt
Sheffield City Region Combined Authority (Leader, substitute & rotational Member in 2021/22)			
<b>Sheffield City Region Combined Authority Executive Boards:- (1 Member, plus 1 Reserve):-</b>			
Business Recovery and Growth Board			

Education, Skills and Employability Board			
Housing and Infrastructure Board <i>(Leader of SCC is Chair of the Board)</i>			
Transport and the Environment Board			
Sheffield City Region Combined Authority Scrutiny Committee (2 Labour + 2 Lib Dem Members + 1 sub per Member)	(2 vacancies) Subs: (2 vacancies)	Cllrs Penny Baker and Colin Ross Subs: Cllr Ian Auckland (1 vacancy)	
Sheffield City Region Combined Authority Audit & Standards Committee (2 Labour + 2 Lib Dem Members + 1 sub per Member)	(2 vacancies) Subs: (2 vacancies)	Cllr Ian Auckland (1 vacancy) Subs: (2 vacancies)	
Emergency Planning Shared Services Joint Committee (x2)			
South Yorkshire, Derbyshire and Nottinghamshire Joint Health Overview and Scrutiny Committee (1) (Chair of HC&ASC Scrutiny Cttee, or nominee)			
<b>Other External Organisations</b> (x number of places)			
<b>Charities/Educational Foundations:-</b>			
Anne Reresby Trust, High Green (x1)			
Church Burgesses (x1)	Cllr Garry Weatherall		
The Bradfield Feoffee Educational Foundation Charity (x1)		Cllr Vickie Priestley	
Norton Educational	Mr Roy Munn	Cllr Sue Auckland	Mr Greg Adams,

Foundation and Non-Educational Trusts (x5)			Ms Sarah Burdekin and Mr Phillip Shaddock
Poors Land (Ecclesall Bierlow Charity) (x4)	Cllr Peter Price	Cllr Shaffaq Mohammed	Mr John Neil and Mr Mike Pye
Beighton Relief in Need Charity (x1)			Mr Ian Saunders
Countryside and Rights of Way Act 2000 – Local Access Forum (x2)		Cllr Richard Williams	
Doncaster Sheffield Airport Consultative Committee (x1)			
Environment Agency – Yorkshire Regional Flood and Coastal Committee (x1)			
Groundwork South Yorkshire – Company Directors (x2)		Cllr Ian Auckland	
<b>Housing Stock Transfer Associations:-</b>			
ACIS Local Management Committee (x2)			
Great Places: Sheffield Housing Board (x2)			
Sanctuary Housing: Shiregreen Community Committee (x2)			
Together Housing – Local Panel (x2)			
Joint Advisory Committee for the South Yorkshire Archaeology Service (x2)			
Learning Disabilities Partnership Board (x2)		Cllr Gail Smith	
Learn Sheffield (x1)			
Local Government Association General Assembly (x4)		Cllr Shaffaq Mohammed	

Local Government Yorkshire and Humber Employers Committee (x1)			
Longley Park College Governing Body (x1)			
Manor and Castle Development Trust (x2)			
Migration Yorkshire (SY Sub-Regional Migration Group) (x1)			
National Association of British Market Authorities (x1)			
National Coal Mining Museum for England – Liaison Committee (x1)			
Parking and Traffic Regulations Outside London (PATROL) Joint Committee (x1)			
Peak District National Park Authority (x1)	Cllr Moya O'Rourke		
Reserve and Cadet Forces Association – Yorkshire and Humber (x1 plus substitute)			
River Stewardship Company (x1)			
Sheffield Adult Safeguarding Partnership (SASP) Board (x1)			
Sheffield Business Adviser Panel (x2)			
Sheffield Carers and Young Carers Board (x2)			
Sheffield City Region Local Enterprise Partnership (x1 plus substitute)			

Sheffield City Trust (x1 Observer)			
Sheffield Compact (x1)			
Sheffield Co-Operative Development Group - Board (x1)			
Sheffield Football Trust (x1)			
Sheffield Museums Trust - Directors and Members (x2)			
Sheffield Health and Social Care Foundation Trust - Council of Governors (x3)		Cllr Steve Ayris (to 4/7/23)	
Sheffield International Venues Ltd – Board of Directors (x1)			
Sheffield Lyceum Theatre Trust Ltd – Directors and Members (x3)			
Sheffield Media and Exhibition Centre Ltd – Directors and Members (x1)			
Sheffield Partnership Board (x1)			
Sheffield Safer and Sustainable Communities Partnership (x2)		Cllr Penny Baker	
Sheffield Teaching Hospitals NHS Foundation Trust (x1)			
Sheffield Theatres Trust – Directors and Members (x3)			
Sheffield Tobacco Control Programme Accountable Board (x2)		Cllr Andrew Sangar	

Sheffield Transport Users Group (x1)			
Sheffield Waterways Strategy Group (x1)			
South East Sheffield Eco Advisory Group (formerly South East Sheffield Countryside Advisory Group) (x1)			
South Yorkshire Joint Advisory Committee on Archives (x2)			
South Yorkshire Leaders' Group (x1)			
Southey/Owlerton Area Regeneration Board (x4)			
Special Interest Group of Municipal Authorities (x1)			
Transport 4 All (x3)		Cllr Ian Auckland	
University Technical College Trust Board (x1)			
Upperthorpe and Netherthorpe Healthy Living Centre Trust (x1)			
Voluntary Action Sheffield (x1)			

**9. ARRANGEMENTS FOR COUNCIL MEETINGS IN THE MUNICIPAL YEAR 2021-22**

9.1 **RESOLVED:** On the motion of Councillor Tony Damms, seconded by Councillor Dianne Hurst, that:-

(a) the minor change made to Council Procedure Rule 5.1 by the Director of Legal and Governance, in consultation with the Lord Mayor, in relation to the venue for the Annual Meeting of the Council, as detailed in the note appended to the motion circulated at the meeting, be noted;

(b)(i) ordinary meetings of Full Council in the Municipal Year 2021/22

be held in the Town Hall (whenever possible) at 2.00 p.m. on the first Wednesday in every month except (A) August 2021 and March, April and May 2022 (when no ordinary meeting will be held); (B) in June 2021 (when the meeting will be held at Ponds Forge International Sports Centre on 16<sup>th</sup> June, not on the previously scheduled date of 9<sup>th</sup> June, due to the venue not being available on the 9<sup>th</sup>); (C) in September 2021 (when the meeting will be held on Wednesday 8<sup>th</sup> September 2021 instead of on Wednesday 1<sup>st</sup> September to avoid the impact of the Summer Bank Holiday on Monday 30<sup>th</sup> August); and (D) in January 2022 (when the meeting will be held on Wednesday 12<sup>th</sup> January 2022 instead of on Wednesday 5<sup>th</sup> January to avoid the impact of the New Year's Day Bank Holiday which will be observed on Monday 3<sup>rd</sup> January), and, accordingly, the meetings be held on the following dates:-

16th June 2021; 7th July 2021; 8th September 2021; 6th October 2021; 3rd November 2021; 1st December 2021; 12th January 2022; and 2nd February 2022; plus the provisional dates of 1st June 2022 and 6th July 2022 in the Municipal Year 2022/23.

(ii) the special meeting of the Council for the purposes of approving a Revenue Budget and Capital Programme and setting the Council Tax for the Financial Year 2022/23 be held on Wednesday, 2nd March 2022 at 2.00 p.m. in the Town Hall; and

(iii) the annual meeting of the Council in 2022 be held on Wednesday, 18th May 2022 at 11.30 a.m. in the Town Hall; and

(c) further to Council Procedure Rule 10.2, the formula for the order in which Notices of Motion shall be listed on the Council Summons in the Municipal Year 2021/22 shall be as follows:-

June 2021 - Labour/LibDem/Green/Labour

July - Labour/LibDem/Labour/LibDem

September - LibDem/Labour/Green/Labour

October - Labour/LibDem/Labour/Other

November – Green/Labour/LibDem/Labour

December - LibDem/Labour/Labour/LibDem

February 2022 - Labour/LibDem/Green/Labour

## **10. SHEFFIELD CITY COUNCIL GOVERNANCE REFERENDUM**

10.1 **RESOLVED:** On the motion of Councillor Terry Fox, formally seconded by Councillor Julie Grocutt, that the City Council:-

(a) notes the outcome of the Sheffield City Council Governance

Referendum, as outlined in the report of the Director of Legal and Governance circulated to all Members of the Council and published on the Council's website on 14<sup>th</sup> May 2021;

(b) resolves to cease to operate executive arrangements and start to operate a committee system of governance with effect from the start of the 2022/23 Municipal Year;

(c) requests the Director of Legal and Governance to take the steps outlined in paragraph 3.1 of the report; and

(d) requests the Director of Legal and Governance, in consultation with the Leaders of the political groups on the Council, to take all steps necessary to develop and implement the change, as set out in paragraph 3.3 of the report, and to recommend the necessary changes to the Constitution, etc, reporting back to Full Council as and when necessary, such as to recommend the number and the functions of the new committees, their terms of reference, etc.

## **11. MEMBERS' ALLOWANCES: REPORT OF THE INDEPENDENT REMUNERATION PANEL**

11.1 **RESOLVED:** On the motion of Councillor Terry Fox, formally seconded by Councillor Julie Grocutt, that the City Council:-

(a) notes the report of the Independent Remuneration Panel and its recommendations, as set out in the report of the Executive Director, Resources, published with the agenda for this meeting;

(b) approves the removal of the Special Responsibility Allowance (SRA) for Local Area Partnership Chairs and the addition of an SRA for Local Area Committee Chairs at Band C (£5,688.55 per annum) in the Schedule of Special Responsibility Allowances in the Members' Allowances Scheme as recommended by the Independent Remuneration Panel (IRP);

(c) notes that the Members' Allowances Scheme approved by Council at its Special (Budget) Meeting on 3 March 2021 rolled forward the existing scheme which was approved in 2017/18; and

(d) notes that, following the outcome of the Sheffield City Council Governance Referendum, further work will be carried out by the IRP to consider changes to the Members' Allowances Scheme, including a review of the Special Responsibility Allowance for Local Area Committee Chairs and that the outcome of this work will be submitted to a future meeting of Council for consideration.