



Report to Our Council Transitional Committee

14th October 2021

Report of: Policy & Improvement Officer

Subject: Work Plan and Ways of Working

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Transitional Committees are being introduced to provide an early opportunity for Members to work on a cross party basis, advising the Executive in advance of decisions being made, as we make the transition to a Committee System in 2022/23.

Ways of Working

A key role of the Transitional Committee is to trial new ways of working, and use the feedback from this to help the Governance Committee decide on the final model, including ways of working, to recommend to Full Council prior to the transition to the Committee system of governance in May 2022. Each Committee will decide how to work together, and with partners and the Community.

Work Plan

Transitional Committees are advisory to the Co-operative Executive. It is therefore important that the workplans focus on key topics for the administration, aligned to the One Year Plan; and are achievable within the capacity of Transitional Committees – approximately 6 meetings during 2021/22. Transitional Committee Chairs and Executive Members have been in discussion about priorities for Transitional Committee consideration, and these are set out in the attached draft work plan. The agenda today includes verbal updates from Executive Members and Officers on several pertinent issues, these could inform ways of working and a priority work area. The work plan will come to each meeting of the Transitional Committee for consideration and discussion.

The Committee is being asked to:

Consider and inform ways of working and comment on the draft work plan for the Our Council Transitional Committee.

<p>Transitional Committee 1 – Our Council Meeting Dates 2021: 14th October @ 4:00pm; 11th November @ 4:00pm; 9th December @10:00am Chair: Zahira Naz & Dawn Dale. Deputy: Christine Gilligan-Kubo Exec Members: Terry Fox, Julie Grocutt, Cate McDonald Senior Lead Officer: Eugene Walker, Executive Director of Resources</p>		
Draft Work Plan		
Our Future Approach to Priority Budgeting	Discussion on longer term priorities that will inform priority based budgets.	Discussion with Executive Member for Finance & Resources and Head of Policy & Partnerships. October 14th meeting
Customer Experience	To advise on how we can deliver the One Year Plan commitment to improve customer experience. Initial briefing session on aims, objectives, progress and priorities re Customer Experience Programme – leading to development of Committee’s focus and approach.	Briefing and discussion with Executive Member for Finance & Resources, and Director of HR and Customer Services October 14th meeting
Performance Management	To advise on how we can deliver the One Year Plan commitment to establish a robust performance approach and culture in the organisation to drive improvement, accountability and deliver better services for Sheffielders.	November meeting

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