



Author/Lead Officer of Report:

Emma Dickinson- Strategic Commissioning Manager
 Jessica Wilson- Health Improvement Principal
 Nicola Shearstone – Head of Commissioning for Prevention and Early Intervention (All Age)

Tel: 0114 205 6312

Report of: Executive Director of People Services

Report to: Executive Co-operative Member for Education, Children and Families

Date of Decision: February 16th, 2022

Subject: **Healthy Activities with Food Programme (HAF)**

Is this a Key Decision? If yes, reason Key Decision: -	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
- Expenditure and/or savings over £500,000		<input checked="" type="checkbox"/>		
- Affects 2 or more Wards		<input checked="" type="checkbox"/>		
Which Executive Co-operative Member Portfolio does this relate to? <i>Education, Children, and Families in consultation with Sustainable Neighbourhoods, Wellbeing, Parks, and Leisure</i>				
Which Scrutiny and Policy Development Committee does this relate to? <i>(Insert the name of Committee)</i> <i>The Children, Young People, and Family Support Scrutiny and Policy Development Committee</i>				
Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? 1076				
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Purpose of Report:

The purpose of the report is to note and approve:

- The government's recent announcement that the Department for Education Holiday Activities and Food (HAF) programme had been extended for 3 years up to 2024. The programme is for children eligible for benefits related free school meals and will deliver healthy food and enriching activities during the school holidays at Easter (1 week), Summer (4 weeks), and Christmas (1 week).
- Sheffield City Council has been awarded £2,708,510.00 grant funding to coordinate free holiday provision, including healthy food and enriching activities. It will be optional for eligible children to attend this provision. We expect to receive a similar grant for the years 2023 and 2024.
- Approve the Holiday Activities and Food partnership approach and model.
- Approve the allocation of grant funding to delivery partners including schools, VCF partners, and organisations that will provide a vast range of cultural and sporting activities across Sheffield and the procurement of a booking system/MI system.

Recommendations:

It is recommended that the Individual Co-operative Executive Member

1. Approves that Sheffield City Council will act as the Accountable Body and lead agent for the Department for Education (DfE) funded Holiday Activities and Food programme in Sheffield for 2022-2024.
2. Approves the Council accepting £2,708,510.00 from the DfE for the Holiday Activities and Food programme.
3. Approves the Holiday Activities and Food approach and model
4. Approve that the Holiday Activities and Food grant for the future years 2023 and 2024 is added to the Annually Recurrent Grants process whereby approval is gained via a collective Co-operative Executive report.

Background Papers:

Dfe Guidance: Healthy activities and Food Programme 2021: Published December 2021.

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2021>

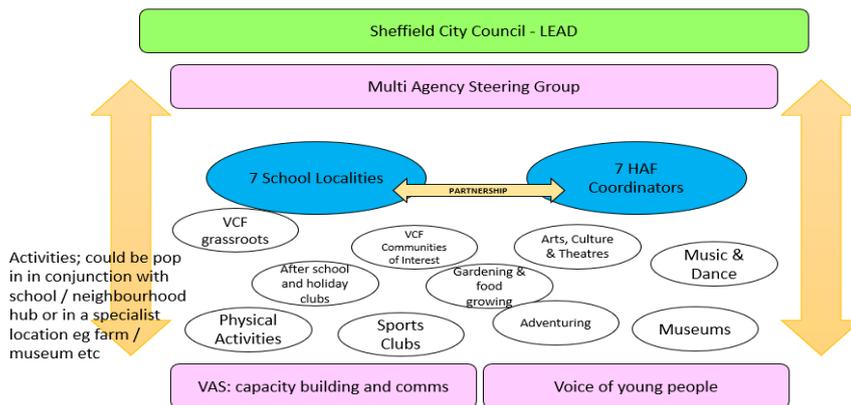
Lead Officer to complete: -		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Helen Damon & Thuvaraha Sundaram
		Legal: David Cutting
		Equalities: Ed Sexton
<i>Legal, financial/commercial, and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	EMT member who approved submission:	<i>John Macilwraith</i>
3	Cabinet Member consulted:	<i>Co-operative Executive Member for Education, Children, and Families</i>
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name:	Job Title:
	<i>Emma Dickinson Jessica Wilson Nicola Shearstone</i>	<i>Strategic Commissioning Manager Health Improvement Principal Head of Commissioning for Prevention and Early Intervention</i>
Date: 11/01/2022		

1.	PROPOSAL		
1.1	<p>School holidays can be pressure points for some families because of increased costs (such as food and childcare) and reduced incomes. For some children that can lead to a holiday experience gap; with children from disadvantaged families less likely to access organised out-of-school activities; more likely to experience ‘unhealthy holidays’ in terms of nutrition and physical health and are more likely to experience social isolation.</p> <p>The government announced in the October 2022 budget a further investment of over £200 million per year over the next 3 financial years up to 2024 for the holiday activities and food programme (HAF), which follows the successful rollout of the programme across England in 2021.</p> <p>HAF offers valuable support to children and families on lower incomes, allowing them to access rewarding and active activities alongside healthy meals over the school holidays.</p> <p>There is no bidding process for the 3 years. 22/23 HAF extension and funding is being made available for 2022 directly to Local Authorities and the table below outlines the Sheffield allocation:</p> <table border="1" data-bbox="292 1003 683 1077"> <tr> <td data-bbox="292 1003 683 1043">2022/23</td> </tr> <tr> <td data-bbox="292 1043 683 1077">£2,708,510.00</td> </tr> </table>	2022/23	£2,708,510.00
2022/23			
£2,708,510.00			
1.2	<p>Current position:</p> <p>Since 2017, the Place Portfolio Public Health Team has funded ‘Healthy Holidays’ projects in areas of significant deprivation (£100k pa). These activities target families who are struggling financially over the school holidays, particularly those eligible for benefits related free school meals which are delivered through the People Keeping Well programme.</p> <p>In summer 2020, Sheffield was part of the pilot phase of HAF and delivered this programme through Voluntary Action Sheffield (VAS) targeting 14 wards in the city.</p> <p>In 2021, the government expanded the HAF programme across the whole of England. The HAF 2021 programme enabled Sheffield City Council and partners to support thousands of children (approx.11k) and their families throughout the Easter, summer, and Christmas school holidays by providing holidays activities and healthy nutritious food.</p>		
1.3	<p>Introduction</p> <p>The HAF programme is available to all children in receipt of benefits related free school meals in every local authority in England. The funding is to cover the:</p> <ul style="list-style-type: none"> • provision of free holiday places; and • coordination of the programme 		

	<p>HAF aims to provide healthy activities and healthy food for at least 4 hours a day, 4 days a week for 6 weeks (Easter, Summer, and Christmas). (NB HAF is for 2022 and does not cover the February, May, and October school holidays)</p> <p>Local authorities and their partners have flexibility about how they deliver this level of provision to best serve the needs of children and families in their area. There will also be flexibility in how the programme can be delivered to older children.</p>																
1.4	<p>Background/ Impact of poverty before and during the COVID-19 Pandemic</p> <p>Children affected by food poverty is an ongoing issue in Sheffield. Multiple recent studies have described the impact of Covid- 19 and the fact that families are struggling to cope financially and cover the costs of basic needs such as food, rent, and utilities (Joseph Rowntree, Resolution Foundation)</p> <p>Furthermore, the school holidays can bring additional pressures on families already struggling financially regarding food and activities. This can have a detrimental impact on children’s and families’ physical and mental wellbeing</p> <p>For some children that can lead to a holiday experience gap, with children from disadvantaged families being:</p> <ul style="list-style-type: none"> • less likely to access organised out-of-school activities. • more likely to experience ‘unhealthy holidays’ in terms of nutrition and physical health; and • more likely to experience social isolation <p>There are approximately 26,000 children in Sheffield currently eligible for free school meals (FSM). However, we know this number is growing all the time. In addition, more families survive on very low incomes but either do not claim or are not currently eligible for FSM.</p> <p>The table below shows the approximate distribution of families</p> <table border="1" data-bbox="292 1413 1509 1720"> <thead> <tr> <th>Sheffield</th> <th>Percentage across the City</th> </tr> </thead> <tbody> <tr> <td>Northeast</td> <td>36</td> </tr> <tr> <td>East</td> <td>24</td> </tr> <tr> <td>South</td> <td>12</td> </tr> <tr> <td>Southeast</td> <td>9.7</td> </tr> <tr> <td>North</td> <td>8.7</td> </tr> <tr> <td>Central</td> <td>5.8</td> </tr> <tr> <td>Southwest</td> <td>3.8</td> </tr> </tbody> </table>	Sheffield	Percentage across the City	Northeast	36	East	24	South	12	Southeast	9.7	North	8.7	Central	5.8	Southwest	3.8
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1.5	<p>Legal requirements/choosing to do:</p> <p>In 2022, poverty is the day-to-day reality for many people in Sheffield and it affects all of us in the city. Child poverty and food hunger have increased significantly which has led to a precarious situation for many families in Sheffield, even before the pandemic began. However, the pandemic has pushed more people into food poverty.</p>																

	<p>Approximately, 26,000 children are currently in receipt of benefits related Free School Meals and therefore at risk of going hungry during the school holidays, with this number rising. Furthermore, according to data collected by Voluntary Action Sheffield from 19 food banks, between 13th April 2020 and 8th June 2020 the number of households supported increased by just over 92% from 1144 to 2202 households; it is well acknowledged that this does not represent the full picture of emergency food aid during this time – and shows supply, not level of need, which could be much higher. Our vision is for a Sheffield without poverty. The HAF programme will support families in need at a really difficult time and will also help to break the cycle of poverty by providing children and young people with opportunities to access nutritious food and enriching activities during the school holidays.</p> <p>There are no legal requirements to deliver the Holiday Activities with Food Programme. It is, however, subject to satisfactory terms and conditions being agreed, proposed that the Council will become the Accountable Body and lead agent for the Project outlined in this report.</p>
1.6	<p>Seeking Executive Co-operative Member approval – approach and model and grant funding of partners</p> <p>After the successful HAF delivery model of 2021, we are proposing to evolve and build on this established model for HAF 2022. The model is based on existing knowledge and expertise from the delivery of the Council's Healthy Holiday programmes and valuable experience gained from delivering HAF in 2021.</p> <p>The Council will be the Accountable Body and lead organisation and will continue to be jointly led by People Keeping Well and Sports Leisure and Health Teams</p> <p>The delivery model in Sheffield is based on a strong partnership with our schools, with the VCF, and based on our previous Healthy Holidays and HAF delivery experience.</p> <p>We have listened to children and young people and will continue to do so, to incorporate their views and opinions into the holiday activities with food we offer throughout 2022.</p> <p>Core to the model was having fun and therefore we were keen to have as many different activities as possible, which are varied and suit all children/families e.g., physical activities, creative, outside / inside/ trips, etc throughout the delivery periods providing a multitude of options for children and families.</p> <p>The diagram below describes the Sheffield HAF approach:</p>

HAF 2022



Activities; could be pop in in conjunction with school / neighbourhood hub or in a specialist location eg farm / museum etc

Element	Role
SCC staff team	Small staff team of three to undertake the programme management, lead the vision and overall delivery model and connect with Dfe
One co-ordinator in each of the seven school locality areas (7 x community organisations)	The role of the co-ordinator is to link with schools to connect with families most in need, engage local community organisations and providers, build the local timetable, quality assurance and capacity building and some delivery
Delivery of activities with food	The vast majority of the funding is to deliver quality activities with food. We had over 130 organisations delivering activities in 2021
Capacity building and communications	Investment in the local community workforce

1.7

A Place-based Hub and Spoke Delivery Model:

Feedback received from providers highlighted that the HAF hub and spoke model allowed for increased partnership working and facilitated the development of positive relationships with schools across our school localities. We have been able to invest in the workforce of grassroots organisations and new and more equipment, The model created many opportunities for providers to build long-lasting relationships and to work in partnership beyond the HAF programme. The funding also supported VCF infrastructure in what has been a particularly challenging time. In addition to supporting families, approx. 11k children in 2021, HAF also strengthened existing community provision in the city, something we knew would leave a legacy

1. The programme will continue to work with many different providers to ensure we

	<p>reach into all communities e.g., communities of interest organisations that focus on children and families with additional needs/SEND and children and families from ethnic minority backgrounds.</p> <ol style="list-style-type: none"> 2. Activities local to families and in easy access is important and therefore the delivery of coordination of the programme is broken down into Sheffield’s seven school locality areas, Locality A to Locality G. By working across the 7 school locality areas, we aim to identify and address any ‘cold spots’ in provision in each locality. 3. Use the funding to build a legacy and strengthen and build and increase the viability of much smaller organisations that don’t traditionally receive council / other funding 4. In most instances, the Locality Co-ordinators will take coordination and a commissioning role but where this is not appropriate, SCC will undertake a commissioning role on their behalf. 5. SCC will work with city-wide providers to deliver city-wide provisions for all eligible children to access outside of the provision that is offered locally, this includes swimming lessons, art activities, and music production. 6. Additionally, we will work directly with several schools across Sheffield who will either directly deliver the HAF programme or open their premises for providers to utilise. This is an area of the programme we wish to grow. 7. Below is a flavour of the types and range of activities but is it not exhaustive – it will be influenced by the voice work and the children and communities where it will be delivered: <ul style="list-style-type: none"> Schools, after school / holiday clubs VCF - Picnics in Park – games, fun, packed lunch or hot lunch VCF – Indoor organised activities; games, crafts, packed lunch or hot lunch VCF – cooking and eating together VCF – self directed family fun – scavenger hunt, trails, outdoor fun (maybe hamper or grab bag) VCF – activity packs and games (maybe hamper or grab bag) Move More / Physical Activity – pre booked session linked to a sport, packed lunch Culture, Museums, Theatres, Music, Arts – either in community setting or museum/ theatre, packed lunch Food growers / providers – growing / gardening, packed lunch or grab bag Libraries – activity packs, self directed, using the library as a venue Adventures / Activities in the Peak / outdoors (green or blue)
1.8	<p>The co-ordinator:</p> <p>As part of the HAF 2021 programme, we went through an open process to identify seven community anchor organisations. Their role is to coordinate the HAF delivery across our seven school localities. This model encompasses a partnership approach between our schools, our community anchor organisations, over 130 city-wide providers, and numerous grassroots communities of interest organisations. Our</p>

place-based model facilitates and supports:

- Increased capacity building among the VCF sector
- Developing our play and youth infrastructure
- local job market and retains grant funding in the local economy
- local grassroots organisations, particularly those with reach into underserved communities

The existing 7 VCF anchor place-based local organisations will take the lead in each locality area to coordinate and commission providers and work alongside schools. These organisations have detailed local knowledge and existing relationships with community partners, schools and most importantly have trust built with eligible families in their locality.

We plan to continue to work with our existing HAF Locality Coordinators, we are seeking approval to grant fund

School Locality	Areas covered	HAF Coordinator
A	Chapelton to Southey	Soar
B	Firth Park	Soar
B	Firvale and Burngreave	Reach Up Youth in partnership with Sallik Youth
C	Manor, Arbourthorne, Darnall, Tinsley	Manor Castle Development Trust in partnership with Darnall Wellbeing and Manor After School Kids Klub
D	Handsworth down to Southeast	Sheffield Wednesday Community Foundation Programme
E	Beuchief, Gleadless Valley, Lowedges, Batemoor, and Jordanthorpe	Heeley City Farm in partnership with the Terminus
F	Sharrow down to Dore and up to Crosspool	Sharrow Community Forum
G	Hillsborough up to Stocksbridge	Zest

1.9

Programme management and capacity building

1. We will partner with VAS who will deliver training and capacity-building support to our VCF providers and VAS will lead on the Sheffield Healthy Holidays Communications Strategy and manage the relevant social media platforms
2. SCC will procure a booking system/ Management Information system to assist with bookings management and monitoring and evaluation
3. Staffing: The Authority can spend up to a maximum of 10% of its allocation on administration costs for local coordination of the programme. Due to the scope of the project the proposed staffing structure for 2022 is as follows:

	<p>1 x HAF Programme Manager/Coordinator – Grade 9 (PKW)</p> <p>1 x Assistant Commissioning Officer – Grade 6 (PKW)</p> <p>1 x Health Improvement Officer – Grade 7 (SLH)</p> <p>4. A multiagency strategic steering group will be agreed, to include education, children and youth services, VCF, sports, Arts Culture, etc colleagues with a clear focus on how HAF '22 can support existing policies that aim to improve the wider outcomes for children and families</p>
1.10	<p>Impact to date</p> <p>We are planning to improve the electronic booking system to enable long term tracking of the impact for families. Early findings and impact is listed below</p> <p>Along with other local authorities in Yorkshire and Humber, Sheffield contributed to research undertaken by the university of York which supported the case for further funding York researchers present evidence to MPs on Government's Holiday Activities and Food (HAF) Programme - News and events, University of York</p> <p>You can watch a short video of the 2021 programme here https://vimeo.com/642425618/83d687827e</p> <p>Feedback from 2021</p> <p>Children: <i>"I normally feel invisible at home and school but today I felt like everyone could see me"</i> <i>"You get to play football and learn new things here. I like that. I told my mum at first that I didn't want to come, but I regret saying that!"</i> <i>"I like camp because we can come and have some fun and get fit rather than be stuck at home. I'm sad it's the last week!"</i></p> <p>Parents: <i>"A kept reminding our staff how much their child enjoyed it and can't talk about anything else and are always asking when the next session is"</i> <i>"A is really enjoying attending the sessions, she keeps asking what theme will be next and what the character will be. It is nice for her to have some time away from her siblings and do something she enjoys"</i></p> <p>Providers: <i>"No negative impacts only that it ended, and they would not leave. They would go on into the dark our kids they loved the activities and our team. The benefits are massive, we provided a personalised team building certificate for every child, with key skills on it, trust, leadership, problem solving, communication, listening, motivation etc. They made new friends and interacted with new local communities, meet strangers and then they became their buddies, parents meet too and chatted"</i> <i>"Children attended our camps who wouldn't have been able to any other way, mainly due to the financial barrier of attending. Some families told us that their children would have gone without food if they hadn't come to camp"</i> <i>"It was amazing to see so many high needs children access such a wide range of provision, try new activities and benefit from experienced positive and inspiring staff"</i></p>
2.	HOW DOES THIS DECISION CONTRIBUTE?

2.1	<p>Providing holiday activities with food programme to eligible children and young people during the school holidays this year (Easter, Summer, and Christmas) will support the well-being of children, families, and carers and offers valuable support by offering access to rewarding and active activities alongside healthy meals over the school holidays.</p> <p>Additionally, the HAF programme contributes to the Tackling Poverty framework and supports the Council's strong commitment of breaking the cycle of poverty and addressing inequality across all areas of policy, strategy and deliver.</p> <p>Furthermore, the overall aim of the programme contributes to</p> <ul style="list-style-type: none"> - Increased capacity building in the VCF sector - Works towards increasing youth safety and preventing anti-social behaviour - Opportunity for prevention and early help support for families & - Increased community cohesion and engagement through the variety of HAF family activities and events throughout the city <p>The HAF programme will support families in need at a really difficult time.</p>
3.	HAS THERE BEEN ANY CONSULTATION?
3.1	<p>Consultation with members to continue the existing arrangements. We have taken account of the evaluation report from 2020 and worked with VAS to understand and learn from them how they delivered this programme in 2020. We used this information to ensure we were successful with our delivery model in 2021.</p> <p>Additionally, we will continue to consult and listen to children and young people as part of our implementation of the programme we will ask all providers to hear the voice of young people and communities of interest. This is to ensure we have their voice at the heart of everything we do. We will use their views to shape the content and structure and to ensure we are catering for all, e.g., BAME, SEND, older children, etc</p> <p>Furthermore, we have consulted with locality coordinators and providers after each delivery period to ensure we have a rigorous evaluation both in terms of the programme outcomes and of the local delivery model.</p>
4.	RISK ANALYSIS AND IMPLICATIONS OF THE DECISION
4.1	<u>Equality of Opportunity Implications</u>
4.1.1	<p>Approximately we have 26,000 children eligible for FSM in Sheffield. This number is not static as new claims are made daily. Delivering the HAF programme will not cause any adverse risk or implications in terms of equality of opportunity for eligible</p>

families. The overall impact of delivering the HAF programme should be positive for all groups with protected characteristics.

The Council will continue to monitor indicators e.g., Black, Asian minority ethnic engagement to ensure those accessing Council-funded support are reflective of the diverse Sheffield population profile.

As a Public Authority, we have legal requirements under sections 149 and 158 of the Equality Act 2010. These are often collectively referred to as the 'general duties to promote equality'. Section 149(1) contains the Public Sector Equality Duty, under which public authorities must, in the exercise of their functions, have due regard to the need to:

- Eliminate discrimination, harassment, victimisation, and any other conduct that is connected to protected characteristics and prohibited by or under this Act.
- Advance equality of opportunity between those who share a relevant protected characteristic and those who do not.
- Foster good relations between those who share a relevant protected characteristic and those who do not.

The report sponsor has considered the Council's obligations under these statutory duties in this report and the Council is committed to ensuring that all citizens, particularly those who are most vulnerable or in need of support, have access to the information and support they need to access services and make decisions about their lives. The proposal submitted complies with the above aims/duties.

4.2 Financial and Commercial Implications

4.2.1 Holiday Activities and Food (HAF) Programme

Organisations and partners will be grant-funded to deliver the programme through the HAF programme grant provided by Dfe.

Financial details of the programme are:

Food and Activities	<ul style="list-style-type: none"> • Schools • VCF hubs • VCF delivery partners • Sports, Arts, Culture, etc (co-ordination and delivery) 	2,437,659.00
Programme management	<ul style="list-style-type: none"> • Voice • Council staff x 3 • Voluntary Action Sheffield – communications and capacity building • Booking/MI System (to be procured) 	270,851
Total		£2,708,510.00

There will be 2 approaches for the grant funding and delivery:

- **School localities:** an allocation of grant funding for each partnership of local schools and community anchor organisations (7 partnerships). The allocation will be based on the number of eligible 'benefits related free school meal' children on the roll of the schools within the partnership. The lead partner in conjunction with partners will be required to complete a delivery plan and give assurances that they can comply with the Dfe HAF guidance.
- **Central Commissioning/Funding:** for strategic and bespoke city partners/voluntary community organisations who are city-wide or not part of a HAF partnership and other delivery organisations e.g., arts, culture, museums, theatres, sports, physical activities, dance, music, etc. Organisations will have to complete a delivery plan outlining how they will reach the eligible children and families and comply with the Dfe HAF guidance
- Additionally, grant funding is awarded to providers pending an internal HAF grants panel decision. Each grant request is carefully reviewed to ensure providers are providing value for money and meet the programme standards.

Key features (not exclusive) of the DFE grant terms and conditions are summarised as follows:

<https://www.gov.uk/government/publications/holiday-activities-and-food-programme/holiday-activities-and-food-programme-2021>

- Grant total: £2,708,510.00
- The purpose of the grant is for local authorities to make free places at holiday clubs available in the Easter, summer, and Christmas holidays 2022 to children in their local authority who receive benefits-related free school meals.
- The holiday club places will be available for the equivalent of at least 4 hours a day, 4 days a week, 6 weeks a year. This covers four weeks in the summer, plus a week's worth of provision in each of the Easter and Christmas holidays.
- Local authorities have flexibility about how they spend this grant and deliver this provision to best serve the needs of the children and families in their areas, but provision should remain in line with the framework of standards set out in our programme guide.
- All provisions funded by the local authority through the HAF programme must meet our framework of standards (as set out in our published guidance).
- The free holiday club places must be targeted at children who receive benefits-related free school meals.
- The Authority can spend up to a maximum of 10% of its allocation on its administration costs for the local coordination of the Programme.

- Local authorities can use up to a maximum of 15% of their programme funding to provide free or subsidised holiday club places for children who are not in receipt of benefits-related free school meals but who are considered by the local authority as in need of this provision.
- Local authorities must appoint or have in place a nominated HAF coordinator who takes responsibility within the local authority for the delivery of the HAF programme. This will be alongside sufficient staff who are dedicated to working on HAF all year round.
- The Authority must indicate that the programme is funded by the Department for Education in any publicity or press materials
- Payments will be made by the Department for Education following satisfactory receipt of reports at each milestone as set out by the guidance
- If the Authority has not spent and does not plan to spend its maximum allocation, the Department will reduce the overall payment to the Authority to reflect the actual expenditure. The overall annual payment will not exceed the maximum allocation listed for each Authority
- The Authority's nominated responsible officer must confirm at the end of each financial year that the funding has been properly expended.
- If the Authority fails to comply with any of these conditions, or if any overpayment is made under this grant or any amount is paid in error
- The Secretary of State may reduce, suspend, or withhold grant payments or require the repayment of the whole or any part of the grant monies paid if the terms and conditions are not complied with.
- Comply with all relevant EU/UK law - Procurement, Value for Money, and State Aid
- The Authority must maintain reliable, accessible, and up to date accounting records with an adequate audit trail for all expenditure funded by grant monies
- The Department acknowledges that delivery of the programme at Easter could potentially be impacted by COVID-19. In some cases, face-to-face delivery of holiday clubs may not be possible in the Authority's area and remote delivery of the programme may, in some circumstances, be more viable.
- If the Authority cannot hold face-to-face holiday clubs because of COVID-19, the Authority may operate flexibly to ensure that eligible children still receive the type of support detailed in paragraph 7. For example, this may involve children receiving healthy meals and/or activity packs at home if they are unable to congregate in holiday clubs due to COVID-19.

	<ul style="list-style-type: none"> The Programme manager will need to read understand and comply with all the grant terms and conditions. 				
4.3	<u>Legal Implications</u>				
4.3.1	<p>Sheffield City Council will act as the Accountable Body and lead agent for the DfE funded Holiday Activities and Food programme for which the Secretary of State for Education is grant funding under its section 31(3) and 31(4) Local Government Act 2003 powers.</p> <p>The legal power for the Council to establish, administer and make awards from the various grant funds as described in this report is provided by the general power of competence contained in Section 1 of the Localism Act 2011. Subject to certain statutory restrictions, none of which apply in this case, Section 1 gives the Council “power to do anything that individuals generally may do”.</p> <p>In considering this report the Independent Co-operative Executive Member must be mindful of the requirements imposed by the public sector equality duty enacted in Section 149 of the Equality Act 2010. Some of the proposals in this report involve the taking of action to assist persons sharing ‘protected characteristics’ within the meaning of the 2010 Act to overcome or minimise disadvantage or otherwise meet their needs. This is permitted by Section 158 of the 2010 Act.</p> <p>By accepting the grant funding of £2,708,510.00 from the DfE, the Council is agreeing to comply with the conditions detailed in the grant determination letter. These include what is deemed to be eligible expenditure and reporting and monitoring requirements.</p> <p>Payments are made to the Council in accordance with milestones and reporting requirements and the DfE will also not pay unauthorised overspends.</p> <p>The Secretary of State may reduce, suspend, or withhold grant payments or require the repayment of the whole or any part of the grant monies paid in specific circumstances.</p> <p>Officers managing the grant and its mobilisation must ensure that they are aware of and comply with the Council’s grant obligations.</p> <p>The Council must comply with its own contract standing orders and applicable legislation and regulations including but not limited to the Public Contracts Regulations 2015, GDPR and the Data Protection Act 2018, and Subsidy Control rules.</p>				
5.	ALTERNATIVE OPTIONS CONSIDERED				
5.1	<table border="1"> <thead> <tr> <th>Alternatives</th> <th>Comments as not considered</th> </tr> </thead> <tbody> <tr> <td>Deliver in house by the Council</td> <td> <ul style="list-style-type: none"> The Council does not deliver holiday or food activities currently for children and young </td> </tr> </tbody> </table>	Alternatives	Comments as not considered	Deliver in house by the Council	<ul style="list-style-type: none"> The Council does not deliver holiday or food activities currently for children and young
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		people and therefore would be unable to reach and deliver holiday activities to eligible children and young people.
	Do not accept the Dfe HAF grant	<ul style="list-style-type: none"> As described, we have approx. 26,000 families eligible for free school meals, without this funding we would be unable to provide good quality activities and food at Easter, Summer, and Christmas holidays
6.	REASONS FOR RECOMMENDATIONS	
	The reasons for the recommendations:	
6.1	Recommendation	Reason
	Sheffield City Council will act as the Accountable Body and lead agent for the Dfe funded Holiday Activities and Food programme	<ul style="list-style-type: none"> The Local Authority has been allocated this money by a national extension of Dfe funded HAF programme Sheffield has approximately 26,000 children eligible for free school meals, we would not be able to provide an offer of holiday activities without this funding
	Holiday Activities and Food approach and model and grant funding of partners	<ul style="list-style-type: none"> Acceptance of the grant would allow the continuation of the HAF programme in Sheffield which supports a range of council priorities The Council does not deliver holiday activities plus food currently for children and young people and therefore we need external delivery partners A partnership approach will allow a flexible and personalised approach and will build community infrastructure and capacity