

	Scheme name / business unit / summary description of key terms	Funder	Value £'000
<b>A</b>	<b>Transport Regeneration &amp; Climate Change</b>		
	None		
<b>B</b>	<b>Communities Parks &amp; Leisure</b>		
Page 179	<p><b>Changing Places Toilets Phase 2</b></p> <p>The Grant is to install Changing Places Toilets in at Crystal Peaks Shopping Centre, Weston Park Museum and Millhouses Park, Sheffield (the “Project”). The Grant Agreement provides a detailed operational breakdown of activities and costs that are eligible to be funded by the Grant (see details).</p> <p><b>Financial Terms and Conditions</b></p> <ul style="list-style-type: none"> <li>• Capital grant only of £221,500 paid to Sheffield City Council (“SCC”) from Department for Levelling Up, Housing &amp; Communities (the “Funder”). This funding is made available for the 23/24 Financial year Only.</li> <li>• The Grant will be treated as Restricted and can only be used as specified in the Grant Agreement (see details).</li> <li>• SCC will be making grant payments to third parties, and therefore SCC must ensure any third parties comply with the terms of the Grant Agreement.</li> <li>• SCC is to comply with the following requirements specified in the Grant Agreement: <ul style="list-style-type: none"> <li>○ the quarterly monitoring and reporting requirements (see details); and</li> <li>○ the promotion, information and publicity requirements (see details).</li> </ul> </li> <li>• SCC must supply the Funder: <ul style="list-style-type: none"> <li>○ a detailed down of implementation milestones (see details);</li> <li>○ a detailed expenditure breakdown (see details); and</li> <li>○ progress monitoring information requested by the Funder.</li> </ul> </li> <li>• SCC must ensure that the Changing Places Toilets are registered with the Changing Places UK Consortium on completion of the Project.</li> <li>• SCC must only use the Grant for the Project and associated eligible expenditure, as specified in the Grant Agreement (see details).</li> <li>• SCC must not use the Grant for a range of purposes (see details). This includes: <ul style="list-style-type: none"> <li>○ Non-Changing Places UK consortium registered toilets;</li> </ul> </li> </ul>	Department of Levelling Up, Housing and Communities (DLUHC)	221.5

- toilets where public access is restricted;
- toilets on modes of transport;
- revenue/maintenance costs;
- on works that cause a net loss of toilet provision; and
- non-essential works.
- SCC is expected to engage with the Funder’s support officers Project and take part in the Funder’s mandatory training programme.
- Claims are to be made quarterly on the DELTA system.
- To ensure payment, S151 must first certify that:
  - All costs defrayed on eligible expenditure:
  - Toilet registration has occurred;
  - Revenue budget has been allocated to maintain the toilets over asset lifetime.
- SCC must submit a design proposal for the Project to be approved by the Funder.
- SCC must discuss any change to the design proposal made during the Project with the Funder.
- SCC must ensure a maintenance/service agreement is in place for the toilets.
- Toilets relating to the Project are expected to be accessible for the asset lifetime. Where third-party providers are operating the toilets, then it is recommended that SCC ensure there is an agreement to recover the Grant on ceasing of third party toilet operation.
- SCC must inform the Funder if any toilets are temporarily unavailable.
- The Grant Agreement does not explicitly refer to any prescribed retention period, and therefore the SCC standard period of seven (7) years is assumed.

**Commercial Implications**

All public sector procurement is governed by and must be compliant with the Grant Agreement and UK National Law. In addition, all procurement in SCC must comply with its own Procurement Policy, and internal regulations known as ‘Contracts Standing Orders’ (CSOs).  
 CSO requirements will apply in full to the procurement of services, goods or works utilising grants. All grant monies must be treated in the same way as any other Council monies and any requirement to purchase / acquire services, goods or works must go via a competitive process, comply with the Local Government Transparency Code 2015 and the Grant Agreement. The Portfolio / Service Grant Manager will need to contact the Commercial Services Team for detailed guidance on adherence to these rules when spending the Grant.

**Legal Implications**

Page 181	<p>This grant of £221,500 from the Changing Places Fund and the Department of Levelling Up Housing and Communities has been awarded to the Council in accordance with Section 31 of the Local Government Act 2003 and is for the sole purpose of the installation of Changing Places Toilets in existing buildings and the provision of modular Changing Places Toilets. The Council has a general power under Section 1 of the Localism Act 2011 to do anything that an individual may generally do provided it is not prohibited by other legislation and the power is exercised in accordance with the limitations specified in the Act which enables the Council to become accountable body for this.</p> <p>The Council also have a statutory obligation under the Public Sector Equality Duty, as set out in Section 149 of the Equality Act 2010, to ‘..(a) have due regard to the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act; (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it’. This funding will support the Council in meeting these duties as it seeks to reduce the disadvantages experienced by individuals in our community.</p> <p>The Council are awaiting a copy of the annual Grant Determination Documents, the current legal review has been carried out on the Grant Implementation Guidance only. These will be reviewed by legal and finance once received.</p> <p>In accordance with the Grant Implementation Guidance, the grant can only be used for eligible capital expenditure, which is to install Changing Places Toilet(s) at the venues listed in Annex A of the grant documents (Crystal Peaks Shopping Centre, Weston Park Museum and Millhouses Park). Design proposals must also be submitted and approved before proceeding with any installations and regular progress meetings will take place. The Council must comply with all applicable legislation and regulations including but not limited to UK GDPR, the Data Protection Act 2018 and the Subsidy Control Act 2022.</p>		
	<b>C</b>	<b>Waste and Street Scene</b>	
		None	
	<b>D</b>	<b>Adult Health &amp; Social Care</b>	
	None		
<b>E</b>	<b>Housing</b>		

	None		
<b>F</b>	<b>Education Children &amp; Families</b>		
	None		
<b>G</b>	<b>Strategy &amp; Resources</b>		
	None		
<b>H</b>	<b>Economic Development &amp; Skills</b>		
	None		