



Report to Policy Committee

Author/Lead Officer of Report:

David Stevenson,
Care Governance Officer

Report of: Strategic Director of Adult Care and Wellbeing

Report to: Adult Health and Social Care Policy Committee

Date of Decision: 13th December 2023

Subject: DASS Local Account and Annual Performance report

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If YES, what EIA reference number has it been given? 2397				
Has appropriate consultation taken place?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>

Purpose of Report:

The purpose of this report is to approve the publication of Sheffield's Local Account for Adult Social Care for 2022/23.

A Local Account is a public document reporting on the performance of Adult Social Care for the Local Authority area.

Recommendations:

It is recommended that the Adult Health and Social Care Policy Committee:

- 1) Approve the Local Account 2022-23 for publication
- 2) Thank members of the Local Account co-production group for their time and contributions in creating the Local Account

Background Papers: None

Appendices

- 1) Appendix 1 – Sheffield Adult Social Care Local Account 2022-23
- 2) Appendix 2 – Equalities Impact Assessment

Lead Officer to complete:-		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Kerry Darlow
		Legal: Patrick Chisholm
		Equalities: Ed Sexton
		Climate: Impact assessment has been carried out by report author
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	SLB member who approved submission:	Alexis Chappell
3	Committee Chair consulted:	Cllr Angela Argenzio
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the EMT member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: David Stevenson,	Job Title: Care Governance Officer
	Date: 21st November 2023	

1 PROPOSAL

- 1.1 This proposal is for the publication of the Sheffield Local Account for Adult Social Care for 22/23.
- 1.2 Our vision is that everyone in Sheffield lives in a place they can call home, in communities that care, doing things that matter to them, celebrated for who they are and, when they need it, they receive care and support that prioritises independence, choice, and recovery.
- 1.3 This proposal is in line with this vision. The Local Account shows publicly how we are progressing against our strategy and how adult social care is performing in Sheffield generally.

2.0 BACKGROUND AND CONTEXT TO THE LOCAL ACCOUNT

- 2.1 The Local Account is intended to be an annual report to the public undertaken by each Local Authority to update local citizens on adult social care performance and strategic aims for the year ahead.
- 2.2 The most recent published Local Account for Sheffield is from 2022, reporting on performance in 2021/22. This new Local Account covers 2022/23.
- 2.3 The Local Account highlights our strengths and areas of challenge. It is structured around our strategy Living the life you want to live vision for Adult Social Care 2022 to 2030.
- 2.4 The Local Account for 22/23 is included at Appendix 1 for approval by the Committee.
- 2.5 To make the Local Account accessible to members of the public the Local Account, if approved, will be published online.
- 2.6 We will also undertake further work with the co-production group to understand how we can best disseminate the Local Account so it can be widely accessed such as printed copies.

3.0 HOW DOES THIS DECISION CONTRIBUTE?

- 3.1 Our long term strategy for [Adult Health and Social Care](#), sets out the outcomes we are driving for as a service, and the commitments we will follow to deliver those outcomes.
- 3.2 One of the commitments under the strategy is to “Make sure support is led by ‘what matters to you’, with helpful information and easier to understand steps.”

- 3.3 The Local Account provides one of the cornerstones of our engagement with the citizens of Sheffield, including the people who use our services but also the wider population who are interested in adult social care.
- 3.4 Engagement and accountability on performance will inform our service priorities and direct the format and content of future iterations of the Local Account in order to ensure that it is relevant to its intended audience.
- 3.5 This proposal meets our strategy outcome “Connected and Engaged” which states “Everyone can connect with communities that care and support them. We listen to their voices and take feedback on board”
- 3.6 The Local Account also contributes to our preparation for assessment by the Care Quality Commission by publicly evidencing how we are performing across the CQC core themes, these link across to our strategy outcomes.
- 3.7 People’s Experience is a key evidence category for the CQC. The Local Account publicises survey results from customers from the national Adult Social Care Outcomes Framework (ASCOF) and our local I Statements Survey.

4.0 HAS THERE BEEN ANY CONSULTATION?

- 4.1 The Local Account has been co-produced by a small group of citizens who receive care, carers and officers of the council.
- 4.2 By co-produced we mean that all parties involved in the creation of the Local Account have had an equal say.
- 4.3 Local citizens were invited to join our co-production group via the Care and Wellbeing Community Involvement Newsletter in August 2023. We wanted to create a dedicated group to co-produce the Local Account because we wanted participants who were able to commit to joining regular workshops through September 2023.
- 4.4 Attendees at the Local Account co-production group were remunerated for their time at a rate of £10 per hour plus expenses. This was important in recognising and valuing the time and contributions of members of the co-production group.
- 4.5 We aimed for a maximum group size of 10 people as we wanted a smaller group which could discuss details and elements of the Local Account thoroughly. Our group consisted of citizens who receive care and carers.
- 4.6 Co-production represents a different approach to how the Local Account has been previously created. As the document has been co-produced it contains what members of the group have said matters and

is of interest to them.

- 4.7 Over three workshops in September the co-production group discussed:
- What we should call the report so everyone knows what it is
 - What new content should go in and what should come out
 - How the information should be presented
- 4.8 In future years we would like to see greater participation in our engagement work, we will continue to develop our engagement offer to ensure it meets the needs of citizens who receive or provide care.
- 4.9 Linked into this we are running a 'citizens involvement' project to create a new model for working with local people to help shape and improve adult social care services in Sheffield.
- 4.10 We want to build on the insights and ideas from our Festival of Involvement held over the Summer of 2023 as well as the work of our existing groups to design the model. It will guide the way we work with community members to plan and evaluate services, including ways to hold us to account in areas that need to improve.
- 4.11 The project will bring together citizens, social care staff and other local organisations representing or providing services for the community.
- 4.12 We want to co-produce the new approach with local people, which means deciding together what it will look like.
- 4.13 The Local Account 22-23 includes an invitation to the public to get involved with our future engagement work.

5.0 RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

5.1 Equality of Opportunity Implications

- 5.1.1 The Local Account is intended to:
- i. Inform people about what Adults Care and Wellbeing (ACW) does
 - ii. Establish areas of focus for improvement
 - iii. Invite feedback/challenge
 - iv. Let people know how they can contribute to a healthier city
- 5.1.2 From an equality perspective (including our general duties under the Equality Act 2010), we have aimed to ensure the 2022-23 Local Account is:
- Accessible

- This principally means its accessibility to people using ACW, carers and other stakeholders. In Equality Act terms, this includes people sharing protected characteristics of Age (e.g. older people), Disability and Race (e.g. people who experience language or cultural barriers).
- It includes the Local Account's language and format, which we have strived to keep as accessible as possible without affecting necessary detail.
- We can provide the Local Account in alternative formats.

5.1.3 Relevant and responsive

- This refers to the information being useful, proportionate and informed by people using ACW, carers and other stakeholders.
- The 2022-23 Local Account content is based on the co-production group's work
 - i. What services are available
 - ii. Our strategy for Adult Social Care
 - iii. People's experiences of the services they use
 - iv. How people access services
 - v. The changes and improvements we plan to make in the year ahead
- It includes an invitation for further/ongoing feedback on the content of future Local Accounts.
- The Local Account includes elements on the Council's response to the Race Equality Commission and data on the ethnic demographics of people who receive care.

5.1.4 Whilst the Local Account does not have any direct or indirect impacts on protected characteristics it provides an opportunity to consider the protected characteristics of people with care needs and carers. Some protected characteristics such as ethnicity and age are well recorded in our system (LAS). This data is reflected in the Local Account and provides useful information in understanding the demographics of people who we provide services to. Going forward we will look at how data on other protected characteristics is recorded in LAS to enhance future Local Accounts and other work.

5.1.5 It is important to note that people who receive care and carers are not obliged to provide information on all protected characteristics and may not wish to share this information with the council.

5.2 Financial and Commercial Implications

5.2.1 The budget information included in the Local Account has been corroborated and provided by Finance and is a true reflection of permanent budgets and expenditure in 22/23.

5.3 Legal Implications

- 5.3.1 Local Accounts are not a mandatory requirement and are not explicitly part of the statutory duties of the Director of Adult Social Services.
- 5.3.2 However, the Director does have a statutory duty of accountability and Local Accounts are used by the majority of Local Authorities to help fulfil this duty.
- 5.3.3 Such reports should provide details of numbers of service users, changes from year to year, areas of concerns and anticipated pressures. This report appears to address those matters.

5.4 Climate Implications

- 5.4.1 There are no significant climate impacts to consider as a result of this report.

5.5 Other Implications

- 5.5.1 There are no further implications to consider at this time.

6.0 ALTERNATIVE OPTIONS CONSIDERED

- 6.1 Sheffield City Council could opt to not publish a Local Account for 22/23
- 6.2 However, the council would then need to find a different way to demonstrate the statutory duty of accountability for the Director of Adult Social Services.
- 6.3 We believe the Local Account is the best way to demonstrate the statutory duty of accountability.

7.0 REASONS FOR RECOMMENDATIONS

- 7.1 The Local Account highlights our strengths and areas of challenge for 2022 to 2023 and sets out priorities for the future. It emphasises our journey towards enabling people to live the life they want to live and in particular enabling people to live independently at home.
- 7.2 Having a Local Account builds in transparency and accountability in relation to reporting on adult social care performance.

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