

SHEFFIELD CITY COUNCIL

ANNUAL COUNCIL MEETING – 15TH MAY, 2024

ITEM 11 – ESTABLISHMENT OF COUNCIL COMMITTEES FOR THE MUNICIPAL YEAR 2024-25 AND APPOINTMENT OF MEMBERS TO SERVE ON THOSE COMMITTEES

Motion

It is to be moved by Councillor Mary Lea, seconded by Councillor Joe Otten, that:-

(a) the information contained in the report of the Director of Policy and Democratic Engagement, outlining the legal requirements to allocate seats on Council Committees to political groups on a politically proportionate basis, be noted;

(b) the terms of reference of the Council's Committees for 2024-25 be as currently set out in the Council's Constitution, but with the incorporation of the changes to be made to the terms of reference of the Strategy and Resources Policy Committee, the Charity Trustee Sub-Committee, the Finance Committee, the Health Scrutiny Sub-Committee and the Audit and Standards Committee, as well as to the delegations relating to Contracts which are reserved to all Policy Committees (which changes are expected to be approved under item of business number 7 on the agenda for this annual meeting of the Council);

(c) the sizes of individual committees to be subject to proportional balance (which retains the changes approved by the Council at its meeting on 1st November 2023 to increase the size of the Strategy and Resources Policy Committee from 11 seats to 13 seats, and to decrease the size of the Governance Committee from 11 seats to 9 seats), and the proportional allocation of seats on those committees (including final adjustments of seats to ensure that the total number of seats on the ordinary committees of the Council are allocated to each political group in the same proportion as the group's membership of the Council), as set out in the schedule circulated at the meeting, be approved;

(d) approval be given to the appointment of Members to Council Committees in the Municipal Year 2024-25 to reflect the arrangements now agreed and the wishes of the political groups, in accordance with the schedule circulated at the meeting (and including substitutes where appropriate), and, for the purposes of Council Procedure Rule 25.6, the consent of the Council be given in any case where a Member chooses not to be appointed to serve on any Policy or Regulatory Committee;

(e) as respects the appointment of Members to serve on Council Committees, where vacancies exist or in cases of urgency to ensure quoracy or representation, the Monitoring Officer, in consultation with the relevant political group whip, be authorised to appoint Members to serve on such Committees, as necessary, on the understanding that details of such appointments will be reported to the next or subsequent meetings of the Council;

(f) approval be given to continue to disapply proportionality to the Senior Officer Employment Sub-Committees and the Appeals and Collective Disputes Sub-Committees for the reasons set out in paragraph 5.2.3 of the report; and

(g) it be noted that in the event of any changes to the political composition of the Council occurring during the Municipal Year, political proportionality will be reviewed by the Council as soon as practicable thereafter.

Schedule to AGM item no.11 - Sizes as at end of 23-24 (180 seats - S&Rx13 seats/Govx9)**Proposed allocation of committee seats, in accordance with proportionality rules**

Arrows show which seats per committee have been reallocated between Groups in order to meet the primary requirement for overall proportionality

Group name -->		Labour		Liberal Democrat		Green		Sheffield Community Councillors		Cllr Al-Ahdal (Independent)		TOTAL
Seats on Council -->		36		27		14		6		1		84
Total entitlement to seats on politically proportionate committees	180	77		58		30		13		2		0
Overall allocation of seats on politically proportionate committees	180		77		58		30		13		2	0
Cttee name	Cttee size	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee	Variation between number of seats available and number of seats allocated
Strategy & Resources Policy Committee	13	5.57	6	4.18	4	2.17	2	0.93	1	0.15	0	0
Adult Health & Social Care Policy Committee	9	3.86	4	2.89	3	1.50	1	0.64	1	0.11	0	0
Communities Parks & Leisure Policy Committee	9	3.86	4	2.89	3	1.50	1	0.64	1	0.11	0	0
Education, Children & Families Policy Committee	9	3.86	4	2.89	3	1.50	↑ 2	0.64	↓ 0	0.11	0	0
Economic Development & Skills Policy Committee	9	3.86	4	2.89	3	1.50	1	0.64	1	0.11	0	0
Housing Policy Committee	9	3.86	4	2.89	3	1.50	↑ 2	0.64	↓ 0	0.11	0	0
Transport, Regeneration & Climate Policy Committee	9	3.86	4	2.89	3	1.50	↑ 2	0.64	↓ 0	0.11	0	0
Waste & Streetscene Policy Committee	9	3.86	4	2.89	3	1.50	↑ 2	0.64	↓ 0	0.11	0	0
Finance Committee	9	3.86	4	2.89	3	1.50	1	0.64	1	0.11	0	0
Health Scrutiny Sub-Committee	9	3.86	4	2.89	3	1.50	1	0.64	1	0.11	0	0
Charity Trustee Sub-Committee	5	2.14	2	1.61	2	0.83	1	0.36	0	0.06	0	0
Planning & Highways Committee	13	5.57	6	4.18	4	2.17	2	0.93	1	0.15	0	0
Licensing Committee	15	6.43	6	4.82	↓ 4	2.50	3	1.07	1	0.18	↑ 1	0
Audit & Standards Cttee	7	3.00	3	2.25	2	1.17	1	0.50	1	0.08	0	0
Governance Committee	9	3.86	4	2.89	3	1.50	1	0.64	1	0.11	0	0
Admissions Cttee	7	3.00	3	2.25	2	1.17	1	0.50	1	0.08	0	0
Senior Officer Employment Cttee	15	6.43	6	4.82	5	2.50	3	1.07	1	0.18	0	0
Appeals & Collective Disputes Cttee	15	6.43	↓ 5	4.82	5	2.50	3	1.07	1	0.18	↑ 1	0
Variance between rounded overall entitlement to seats and overall allocations of seats	0											0

PROPOSED MEMBERSHIP OF COUNCIL COMMITTEES 2024/25

POLICY COMMITTEES

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Strategy and Resources Policy Committee 13 seats in 2024/25 Split 6 : 4 : 2 : 1 : 0 (Chairs of Finance/Policy Committees, plus sufficient other Members to achieve proportionality)	Leader			
	Deputy Leader			
	Policy Committee Chairs (x8)			
	Cllr Abdul Khayum	Cllr Shaffaq Mohammed		Cllr Dianne Hurst
Named Substitutes				
		Cllr Penny Baker		
		Cllr Andrew Sangar		
		Cllr Sophie Thornton		

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Finance Committee 9 seats in 2024/25 Split 4 : 3 : 1 : 1 : 0	Cllr Elle Dodd	Cllr Glynis Chapman	Cllr Martin Phipps	Cllr Terry Fox
	Cllr Abdul Khayum	Cllr Mike Levery		
	Cllr Zahira Naz	Cllr Shaffaq Mohammed		
	Cllr Gareth Slater			
Named Substitutes				
	Cllr Rob Bannister	Cllr Joe Otten	Cllr Angela Argenzio	Cllr Dianne Hurst
	Cllr Mike Drabble	Cllr Andrew Sangar	Cllr Marieanne Elliot	
	Cllr Mary Lea	Cllr Richard Williams	Cllr Toby Mallinson	
	Cllr Alison Norris			

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Adult Health and Social Care Policy Committee 9 seats in 2024/25 Split 4 : 3 : 1 : 1 : 0	Cllr Matthew Dwyer	Cllr Steve Ayris	Cllr Angela Argenzio	Cllr Julie Grocutt
	Cllr Laura McClean	Cllr Sophie Thornton		
	Cllr Ruth Milsom	Cllr Will Sapwell		
	Cllr Mick Rooney			
Named Substitutes				
	Cllr Talib Hussain	Cllr Sue Alston	Cllr Maleiki Haybe	
	Cllr Mary Lea	Cllr Penny Baker	Cllr Martin Phipps	
	Cllr Gareth Slater	Cllr Ann Woolhouse	Cllr Maroof Raouf	
	Cllr John Wright			

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Communities, Parks and Leisure Policy Committee 9 seats in 2024/25 Split 4 : 3 : 1 : 1 : 0	Cllr Karen McGowan	Cllr Kurtis Crossland	Cllr Marieanne Elliot	Cllr Paul Wood
	Cllr Nabeela Mowlana	Cllr Alan Hooper		
	Cllr Laura Moynahan	Cllr Robert Reiss		
	Cllr Mark Whittaker			
Named Substitutes				
	Cllr David Barker	Cllr Penny Baker	Cllr Christine Gilligan Kubo	Cllr Garry Weatherall
	Cllr Tony Downing	Cllr Simon Clement-Jones	Cllr Brian Holmshaw	
	Cllr Mark Jones	Cllr Tim Huggan	Cllr Ruth Mersereau	
	Cllr Janet Ridler			

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Economic Development and Skills Policy Committee 9 seats in 2024/25 Split 4 : 3 : 1 : 1 : 0	Cllr Nikki Belfield	Cllr Simon Clement-Jones	Cllr Henry Nottage	SCC Vacancy
	Cllr Tony Downing	Cllr Barbara Masters		
	Cllr Safiya Saeed	Cllr Martin Smith		
	Cllr Iby Ullah			
Named Substitutes				
	Cllr Abdul Khayum	Cllr Kurtis Crossland	Cllr Brian Holmshaw	
	Cllr Mary Lea	Cllr Tim Huggan	Cllr Martin Phipps	
	Cllr Mark Rusling	Cllr Joe Otten	Cllr Paul Turpin	
	Cllr John Wright			

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Education, Children and Families Policy Committee 9 seats in 2024/25 Split 4 : 3 : 2 : 0 : 0 (Chair is also the Statutory Lead Member for Children's Services)	Cllr Rob Bannister	Cllr Rebecca Atkinson	Cllr Maleiki Haybe	
	Cllr Nighat Basharat	Cllr Mohammed Mahroof	Cllr Toby Mallinson	
	Cllr Dawn Dale	Cllr Ann Whitaker		
	Cllr Talib Hussain			
Named Substitutes				
	Cllr Mia Drazaic	Cllr Alan Hooper	Cllr Marieanne Elliot	
	Cllr Nabeela Mowlana	Cllr Ian Horner	Cllr Maroof Raouf	
	Cllr Janet Ridler	Cllr Richard Williams	Cllr Paul Turpin	

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Housing Policy Committee 9 seats in 2024/25 Split 4 : 3 : 2 : 0 : 0	Cllr Mike Chaplin	Cllr Penny Baker	Cllr Douglas Johnson	
	Cllr Mia Drazaic	Cllr Gail Smith	Cllr Paul Turpin	
	Cllr Mark Jones	Cllr Alan Woodcock		
	Cllr Alison Norris			
Named Substitutes				
Named Substitutes	Cllr Nikki Belfield	Cllr Rebecca Atkinson	Cllr Alexi Dimond	
	Cllr Talib Hussain	Cllr Alan Hooper	Cllr Marieanne Elliot	
	Cllr Karen McGowan	Cllr Sophie Thornton	Cllr Maleiki Haybe	
	Cllr Safiya Saeed			

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Transport, Regeneration and Climate Policy Committee 9 seats in 2024/25 Split 4 : 3 : 2 : 0 : 0	Cllr Craig Gamble Pugh	Cllr Ian Horner	Cllr Alexi Dimond	
	Cllr Ben Miskell	Cllr Andrew Sangar	Cllr Ruth Mersereau	
	Cllr Janet Ridler	Cllr Richard Shaw		
	Cllr John Wright			
Named Substitutes				
Named Substitutes	Cllr Mike Chaplin	Cllr Rebecca Atkinson		
	Cllr Matthew Dwyer	Cllr Barbara Masters	Cllr Christine Gilligan Kubo	
	Cllr Alison Norris	Cllr Joe Otten	Cllr Douglas Johnson	
	Cllr Safiya Saeed		Cllr Maroof Raouf	

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Waste and Street Scene Policy Committee 9 seats in 2024/25 Split 4 : 3 : 2 : 0 : 0	Cllr David Barker	Cllr Sue Alston	Cllr Peter Gilbert	
	Cllr Mary Lea	Cllr Tim Huggan	Cllr Christine Gilligan Kubo	
	Cllr Minesh Parekh	Cllr Joe Otten		
	Cllr Mark Rusling			
Named Substitutes				
	Cllr Mike Chaplin	Cllr Alan Hooper	Cllr Ruth Mersereau	
	Cllr Elle Dodd	Cllr Barbara Masters	Cllr Henry Nottage	
	Cllr Craig Gamble Pugh	Cllr Cliff Woodcraft	Cllr Maroof Raouf	
	Cllr Mick Rooney			

STATUTORY/REGULATORY COMMITTEES

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Planning and Highways Committee 13 seats in 2024/25 Split 6 : 4 : 2 : 1 : 0	Cllr Nighat Basharat	Cllr Glynis Chapman	Cllr Marieanne Elliot	Cllr Garry Weatherall
	Cllr Nikki Belfield	Cllr Richard Williams	Cllr Henry Nottage	
	Cllr Mike Chaplin	Cllr Alan Woodcock		
	Cllr Tony Downing	Cllr Cliff Woodcraft		
	Cllr Laura Moynahan			
	Cllr Janet Ridler			

Planning and Highways Committee Substitute Members		Cllr Penny Baker	Cllr Brian Holmshaw	Cllr Dianne Hurst
		Cllr Barbara Masters	Cllr Christine Gilligan Kubo	
		Cllr Joe Otten	Cllr Douglas Johnson	
		Cllr Andrew Sangar		

Licensing Committee 15 seats in 2024/25 Split 6 : 4 : 3 : 1 : 1	Cllr David Barker	Cllr Barbara Masters	Cllr Peter Gilbert	Cllr Qais Al-Ahdal
	Cllr Mike Drabble	Cllr Joe Otten	Cllr Brian Holmshaw	SCC Vacancy
	Cllr Talib Hussain	Cllr Cliff Woodcraft	Cllr Maroof Raouf	
	Cllr Abdul Khayum	Cllr Ann Woolhouse		
	Cllr Karen McGowan			
	Cllr John Wright			

Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Governance Committee 9 seats in 2024/25 Split 4 : 3 : 1 : 1 : 0	Cllr Fran Belbin	Cllr Sue Alston	Cllr Paul Turpin	SCC Vacancy
	Cllr Elle Dodd	Cllr Tim Huggan		
	Cllr Mary Lea	Cllr Mike Levery		
	Cllr Laura Moynahan			
Governance Committee Substitute Members	Cllr Dawn Dale	Cllr Simon Clement-Jones	Cllr Christine Gilligan Kubo	
	Cllr Ruth Milsom	Cllr Joe Otten	Cllr Martin Phipps	
	Cllr Minesh Parekh			

Audit and Standards Committee 7 seats in 2024/25 Split 3 : 2 : 1 : 1 : 0	Cllr Fran Belbin	Cllr Simon Clement-Jones	Cllr Maroof Raouf	SCC Vacancy
	Cllr Matthew Dwyer	Cllr Mohammed Mahroof		
	Cllr Gareth Slater			
	Independent Co-Optees:			
Alison Howard and James Brackley (to end of Municipal Year, 2028) and (one vacancy)				
<i>When Standards matters are to be considered, a representative of the Parish and Town Councils would also be able to attend.</i>				
Independent Persons	Karen Widdowson (to September 2026); David Irvine and Martyn Thorpe (to end of Municipal Year, 2028)			
Standards Hearing Sub-Committee	3 Members of the Audit and Standards Committee and 1 Non-voting Co-Opted Member (<i>Where a Parish or Town Council matter is being considered, a representative of the Parish or Town Councils should also be present</i>)			

Admissions Committee 7 seats in 2024/25 Split 3 : 2 : 1 : 1 : 0 (Substitute Members to be appointed by the Chief Executive in consultation with the Chair or Spokesperson of the relevant Policy Committee, as appropriate)	Cllr Talib Hussain	Cllr Ann Whitaker	Cllr Maleiki Haybe	SCC Vacancy
	Cllr Karen McGowan	Cllr Ann Woolhouse		
	Cllr Mark Whittaker			

Senior Officer Employment Committee 15 seats in 2024/25 Split 6 : 5 : 3 : 1 : 0	Cllr Fran Belbin	Cllr Penny Baker	Cllr Angela Argenzio	SCC Vacancy
	Cllr Dawn Dale	Cllr Mike Levery	Cllr Marieanne Elliot	
	Cllr Tom Hunt	Cllr Mohammed Mahroof	Cllr Douglas Johnson	
	Cllr Ben Miskell	Cllr Shaffaq Mohammed		
	Cllr Zahira Naz	Cllr Andrew Sangar		
	Cllr Laura Moynahan			

Appeals and Collective Disputes Committee 15 seats in 2024/25 Split 5 : 5 : 3 : 1 : 1	Cllr David Barker	Cllr Alan Hooper	Cllr Marieanne Elliot	Cllr Qais Al-Ahdal
	Cllr Ruth Milsom	Cllr Ian Horner	Cllr Ruth Mersereau	Cllr Garry Weatherall
	Cllr Laura Moynahan	Cllr Barbara Masters	Cllr Maroof Raouf	
	Cllr Janet Ridler	Cllr Gail Smith		
	Cllr Gareth Slater	Cllr Ann Woolhouse		

Sheffield Health and Wellbeing Board 3 seats in 2024/25 (Chairs of Adult Health and Social Care Policy Committee, Education, Children and Families Policy Committee and Housing Policy Committee)				

Independent Remuneration Panel				Mark Power (Chair) (to 6/2/25)
				Stephen Bennett (to 1/11/25)
				Michael Heselton (to 1/11/25)

				Janet Hickey (to 1/11/25)
				David White (to 1/11/25)

LOCAL AREA COMMITTEES				
Title/Post	Labour	Liberal Democrat	Green	Sheffield Community Cllrs/Other
Central Local Area Committee 3 : 0 : 9 : 0 : 0	Cllr Tom Hunt		Cllr Angela Argenzio	
	Cllr Laura McClean		Cllr Christine Gilligan Kubo	
	Cllr John Wright		Cllr Maleiki Haybe	
			Cllr Brian Holmshaw	
			Cllr Douglas Johnson	
			Cllr Toby Mallinson	
			Cllr Ruth Mersereau	
			Cllr Henry Nottage	
			Cllr Martin Phipps	

East Local Area Committee 9 : 0 : 0 : 2 : 1	Cllr David Barker			Cllr Qais Al-Ahdal
	Cllr Elle Dodd			Cllr Terry Fox
	Cllr Mike Drabble			Cllr Dianne Hurst
	Cllr Mia Drazaic			
	Cllr Mary Lea			
	Cllr Ben Miskell			
	Cllr Nabeela Mowlana			
	Cllr Laura Moynahan			
	Cllr Zahira Naz			

North Local Area Committee 3 : 8 : 0 : 1 : 0	Cllr Craig Gamble Pugh	Cllr Penny Baker		Cllr Julie Grocutt
	Cllr Janet Ridler	Cllr Robert Reiss		
	Cllr Mark Whittaker	Cllr Alan Hooper		
		Cllr Mike Levery		
		Cllr Will Sapwell		
		Cllr Ann Whitaker		
		Cllr Richard Williams		
		Cllr Alan Woodcock		

North East Local Area Committee 11 : 0 : 0 : 1 : 0	Cllr Fran Belbin			Cllr Garry Weatherall
	Cllr Nikki Belfield			
	Cllr Mike Chaplin			
	Cllr Dawn Dale			
	Cllr Jayne Dunn			
	Cllr Talib Hussain			
	Cllr Mark Jones			
	Cllr Abdul Khayum			
	Cllr Mark Rusling			
	Cllr Safiya Saeed			
	Cllr Gareth Slater			

South Local Area Committee 3 : 5 : 4 : 0 : 0	Cllr Rob Bannister	Cllr Steve Ayriss	Cllr Alexi Dimond	
	Cllr Nighat Basharat	Cllr Simon Clement-Jones	Cllr Marianne Elliot	
	Cllr Ibbby Ullah	Cllr Mohammed Mahroof	Cllr Maroof Raouf	
		Cllr Richard Shaw	Cllr Paul Turpin	
		Cllr Sophie Thornton		

South East Local Area Committee 5 : 5 : 0 : 2 : 0	Cllr Tony Downing	Cllr Glynis Chapman		Cllr Denise Fox
	Cllr Matthew Dwyer	Cllr Kurtis Crossland		Cllr Paul Wood
	Cllr Karen McGowan	Cllr Ian Horner		
	Cllr Alison Norris	Cllr Gail Smith		
	Cllr Mick Rooney	Cllr Ann Woolhouse		

South West Local Area Committee 2 : 9 : 1 : 0 : 0	Cllr Ruth Milsom	Cllr Sue Alston	Cllr Peter Gilbert	
	Cllr Minesh Parekh	Cllr Rebecca Atkinson		
		Cllr Tim Huggan		
		Cllr Barbara Masters		
		Cllr Shaffaq Mohammed		
		Cllr Joe Otten		
		Cllr Andrew Sangar		
		Cllr Martin Smith		
		Cllr Cliff Woodcraft		

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